

MINUTES

**Mississippi State Board of Examiners for Licensed Professional Counselors
Robert E. Lee Building
239 North Lamar Street, Suite 402
Jackson, MS 39201**

**Regular Board Meeting
Tuesday, January 23, 2018**

Board Members Present

Dr. Juawice McCormick, Chair, Congressional District IV
Dr. Aretha Hargrove-Edwards, Congressional District II
Dr. Kimberly Elam Sallis, Congressional District I
Steven Rollins Stafford, Congressional District III
Dr. Richard Strebeck, Congressional District-At-Large

Others Present

Wm. Jeffrey Jernigan, Board Attorney, Special Assistant Attorney General
LeeAnn Mordecai, Board Executive Director
Alice Gorman, Cornerstone Consulting, Inc.

I. Call to Order

The Regular Board meeting of the Mississippi State Board of Examiners for Licensed Professional Counselors ("Board") was called to order at 10:00 a.m. by Dr. Juawice McCormick, Chair ("Chair") on Tuesday, January 23, 2018. The meeting was held in the Robert E. Lee Building, 239 North Lamar Street, Suite 402, Jackson, Mississippi 39201. A roll call of Board members was taken and a quorum was present.

The Board recessed at 10:05 a.m. from its regularly scheduled meeting agenda to attend meetings at the State Capitol with Senator Dean Kirby (R-Pearl) and Representative Sam Mims (R-McComb), at 10:30 a.m. and 11:00 a.m. respectively. The purpose of the meetings was to discuss HB 708, proposed legislation for 2018. The Board recessed for lunch at 11:30 a.m. The Board exited recess at 12:20 p.m. and returned to the State Capitol to attend the House of Representatives Public Health Committee. The Board returned to the Robert E. Lee Building at 1:30 p.m. and resumed the regularly scheduled meeting agenda.

II. Board Operations

A. Minutes Approval

It was motioned by Stafford, seconded by Sallis, and unanimously agreed that minutes of the Friday, December 8, 2017, and Thursday, December 21, 2017, Special Called Board Meetings be approved as amended.

B. Financial Matters

A. Outstanding Invoices for Payment

There were no outstanding invoices for payment.

B. Payment of Routine Expenses

Gorman presented the LPC Board's *FY18 Year-to-Date Expenditures and Encumbrances to Budget Report*, dated January 23, 2018. The report indicated \$195,000.15 as "available cash on hand".

C. Surety Bond/Performance Bond

D. It was motioned by Stafford, seconded by Strebeck, and unanimously agreed that the Board obtain a one-year, \$25,000 Surety Bond/Performance Bond for Mordecai. The Board directed Gorman to secure the bond, not to exceed a \$1,000 premium, from an insurance agent.

E. Travel Vouchers

It was motioned by Stafford, seconded by Sallis, and unanimously agreed to pay travel vouchers totaling \$789.04 for December 2017 and January 2018.

Gorman informed the Board that, effective January 1, 2018, mileage reimbursement was increased to \$0.545.

F. Board Books Hardware

The Board intends to purchase a 10.5 iPad Pro with pencil, case, and Apple Care for Board member use. Equipment will remain Board property and must be used only for Board business.

The Board reviewed and discussed a Mississippi ITS Apple Express Product List (EPL) 3774-A – U.S. Education Institution Hardware and Software Price List. After reviewing the information, it was decided that Gorman may request quotes from other vendors of similar equipment, compare prices, and purchase the hardware.

It was motioned by Strebeck, seconded by Stafford, and unanimously agreed to authorize Mordecai to review price quotes and submit a purchase order for the equipment. The Board reviewed iPad Pro cases on the Apple Product List and authorized Mordecai to find another source for a case similar to the Logitech Slim Combo and must not exceed \$159.00 each.

III. New Business

A. Rule 4.3.A.2 Clarification Request

The Board received a request, dated December 13, 2017, from an LPC for clarification regarding supervision. The Board did not take action.

B. Liability Insurance Rule

The Board discussed whether or not the Board could/should require proof of professional liability insurance from counselors upon application for licensure and renewal. Currently, liability insurance is not a Board requirement. It was motioned by Stafford, seconded by McCormick, and unanimously agreed to table this discussion.

C. Request for Mailing List

The Board reviewed a request from a research assistant for a copy of directory information of those in the state of Mississippi who are LPC's. It was motioned by Sallis, seconded by Strebeck, and agreed to deny the request. McCormick abstained from voting. The motion carried with a 4-0 vote.

D. Disciplinary Guidelines (Tabled)

E. Redesign Board Website (Tabled)

IV. Old Business

A. License #1035

The Board reviewed and discussed documentation submitted by the applicant. It was motioned by Strebeck, seconded by Stafford, and unanimously agreed that the applicant has met the requirements set forth by the Board, LPC #1035 is to remain in Lapsed/Inactive status as of 06/30/2015, and a new license number will be issued effective as of today.

B. Rule 7.2 – Exemption from Licensure (from 12/08/2017) (Tabled)

C. Conflict of Interest Statement (Tabled)

IV. Executive Session

It was motioned by Stafford, seconded by Sallis, and unanimously agreed that the Board consider a motion to close the regular meeting to determine the necessity of an Executive Session. The Board determined that an Executive Session was needed to sign completed certificates of license, review BQS/LPC applications, and conduct informal hearings. It was motioned by Stafford, seconded by Sallis, and unanimously agreed that the Board go into Executive Session.

The Board entered into Executive Session at 2:50 p.m.

It was motioned by Sallis, seconded by McCormick, and unanimously agreed that the Board exit Executive Session. The Board exited Executive Session at 5:37 p.m. and returned to open session.

Upon return to open session, the following was announced as actions taken while in Executive Session:

A. Informal Hearings – Continued Review Applications

(2018-01) – It was motioned by Stafford, seconded by Strebeck, and agreed that the applicant be approved for candidacy to take the National Clinical Mental Health Counselor Exam (NCMHCE). McCormick and Hargrove-Edwards abstained. The motion carried with a 3-0 vote.

(2018-02) – It was motioned by Hargrove-Edwards, seconded by Sallis, and agreed that the applicant be approved for candidacy to take the National Clinical Mental Health Counselor Exam (NCMHCE). McCormick abstained. The motion carried with a 4-0 vote.

B. Review of Licensure Applications

A. Sign Completed Certificates of License

B. Review of LPC-S Applications

C. Review of LPC, Candidacy, and Comity Applications

D. Board Requests

The Board received a letter and request from a denied applicant. The Board reviewed the information submitted. It was motioned by Strebeck, seconded by Stafford, and agreed that the counselor submit to a fitness for practice evaluation from Pine Grove Behavioral Health in Hattiesburg, Mississippi, following 12 months of sobriety and complete a Professional Enhancement Program evaluation. Based on report, the Board will determine if eligible to submit application for licensure. Sallis abstained. The motion carried with a 4-0 vote.

MS BOARD OF EXAMINERS FOR LICENSED PROFESSIONAL COUNSELORS
APPLICATION REVIEW - EXECUTIVE SESSION
Tuesday, January 23, 2018

CR or Denied Apps for Candidacy	BOARD DECISION	ABSTENTION	YAYS	NAYS
Bennett, Quincy Martias	Approved	0	5	0

CR or Denied Apps for LPC-S	BOARD DECISION	ABSTENTION	YAYS	NAYS
Boone, Emma	Approved	0	5	0

New Apps for Licensure	BOARD DECISION	ABSTENTION	YAYS	NAYS
Bonaparte, Vanessa H.	Continued Review	0	5	0
Harris, Haley Claire	Approved	0	5	0
Shields, Antwynette Brinkley	Approved	0	5	0

New Apps for Candidacy	BOARD DECISION	ABSTENTION	YAYS	NAYS
Kent, Angela Hawkins	Approved	0	5	0
Johansen, Rebecca Eunice	Approved	0	5	0
Lewis, Marquesha C.	Approved	0	5	0

New Apps for Comity	BOARD DECISION	ABSTENTION	YAYS	NAYS
Johnson, Tanika Michelle	Approved	0	5	0
Radecker, Tanya Marie	Approved	0	5	0
Womack, Dildred Small	Approved	0	5	0
Richardson, Guy Lipscomb	Approved	0	5	0
Balkin, Richard Scott	Approved	0	5	0

New Apps for LPC-S	BOARD DECISION	ABSTENTION	YAYS	NAYS
Thomas, Jessica Denise	Approved	0	5	0
Watson, Craig	Approved - pending current professional membership	0	5	0
Carr, Carrie Ann Cherep	Continued Review	0	5	0
Monroe, Brenda J.	Approved	0	5	0

Board Request		ABSTENTION	YAYS	NAYS
Grinstead, Phyllis A. - request administrative hearing for denied application	January 23, 2018 - 3:20 p.m. - Board Approved for Candidacy	McCormick	4	0
Whitacre, Amanda Michelle	Informal Hearing Set February 15 @ 2:00 p.m.	0	5	0
Fairman, Erica M.	Request to take exam 5th time - Board Set Informal Hearing February 15 @ 2:20 p.m.	0	5	0
Bowman, Amber A. - request informal hearing for denied application	January 23, 2018 - 3:00 p.m. - Board Approved for Candidacy	Hargrove-Edwards, McCormick	3	0
Merideth, Kevin M.	Informal Hearing Set February 15 @ 2:40 p.m.	0	5	0
Bozeman, Brent	Information for Board	Sallis	4	0
Jones, Miranda Marie	Review Form B submitted	0	5	0
Bufkin, Dinah Marie	Request to take exam 4th time	0	5	0
Farris, Troy	Request to take exam 3rd time	0	5	0

<p>MS BOARD OF EXAMINERS FOR LICENSED PROFESSIONAL COUNSELORS</p> <p>License Report to Board - Tuesday, January 23, 2018</p>
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Licensed Since Last Meeting - October 27, 2017	Issue Date	Lic Number
Mallory Jaye Adams	10/30/2017	2225
LaShonda L. Ard	10/31/2017	2227
Casey Dodd Bearss	10/31/2017	2229
David Anthony Caminiti	1/22/2018	2238
Danyelle Antionette Davis	10/31/2017	2228
Jessica Gibson Dean	1/3/2018	2235
Jessica R. Flynt	1/22/2018	2237
Liria S. Frerer	10/30/2017	2222
Prudence Laquita Hatchett	10/30/2017	2223
David Gleason Hopkins	10/31/2017	2226

Marilyn J. Johnson	10/30/2017	2224
Mary L. Johnson-Waldington	10/30/2017	2220
Madison Gayle Leach	11/10/2017	2232
Jennifer Lynne Neal	11/1/2017	2231
Bethany Erin Neese	10/31/2017	2230
Rebekah Claire Rayburn	10/30/2017	2221
Karen Patterson	12/11/2017	2233
Rebekah Claire Rayburn	10/30/2017	2221
Jessica Rose Robinett	12/21/2017	2234
Natalie Carol Wolfe	1/16/2018	2236

VII. Complaints/Denied Applications – Executive Session

A. Review Complaints

2017-29: It was motioned by Stafford, seconded by Sallis, and agreed that an administrative hearing be set in April 2018 for the LPC. Strebeck abstained.

2016-20: It was motioned by McCormick, seconded by Stafford, and agreed that an administrative hearing be set in April 2018 for the LPC-S. McCormick abstained.

2017-14: It was motioned by Strebeck, seconded by Stafford, and agreed to accept a recommendation by Sallis to take no action.

2017-11: It was motioned by Strebeck, seconded by Stafford, and agreed to accept a recommendation by McCormick to take no action.

B. Review, Approve, and Sign Revised Agreed Order

(2017-09): It was motioned by McCormick, seconded by Stafford, and agreed to accept the Agreed Order. Strebeck abstained.

MS BOARD OF EXAMINERS FOR LICENSED PROFESSIONAL COUNSELORS
Executive Session - Tuesday, January 23, 2018

COMPLAINTS	BOARD DECISION	Investigating Board Member
2013-02	No Update	Update on Appeal
2016-04	No update on Order (11/30/17)	W. Frazier
2016-05	No Update on Order (11/30/17)	W. Frazier
2016-06	Issue Agreed Order	J. McCormick
2016-07		J. McCormick
2016-20	Set Administrative Hearing for April 20, 2018	J. McCormick
2016-22	No Update	S. Stafford
2016-25	No Update	J. McCormick
2016-28	No Update	S. Stafford
2017-07	No Update	W. Frazier
2017-09	Board Accepted and Signed Agreed Order	Jernigan presented on behalf of Frazier an Agreed Order recommended to in 2017-09. Motion by McCormick, seconded by Stafford, carried to accept the Agreed Order and McCormick to sign. 4 Ayes/0 Nays/Strebeck Abstained
2017-10		J. McCormick
2017-11	No Action	McCormick recommended No Action; Motion by Stafford, Seconded by Strebeck, carried to take no action. 4 Ayes/0 Nays/McCormick Abstained
2017-12	No Update	S. Stafford
2017-13	No Action	Sallis recommended No Action; Motion by Strebeck, seconded by Stafford, carried to take no action. 4 Ayes/0 Nays/Sallis Abstained
2017-14	No Update	K. Sallis
2017-18	No Update	K. Sallis
2017-20	No Update	R. Strebeck
2017-21	No Update	R. Strebeck
2017-22	No Update	A. Hargrove-Edwards
2017-26	No Update	J. McCormick
2017-27	No Update	A. Hargrove-Edwards
2017-28	No Update	R. Strebeck
2017-29	Set Administrative Hearing for April 20, 2018	Strebeck recommended Administrative Hearing; Motion by Stafford, Seconded by Sallis, carried to schedule Administrative Hearing. 4 Ayes/0 Nays/Strebeck Abstained

2018-1	Board Approved for Candidacy after Informal Hearing	A. Hargrove-Edwards
2018-2	Board Approved for Candidacy after Informal Hearing	J. McCormick
2018-3	No Update	S. Stafford
2018-4	No Update	S. Stafford
2018-5	To Be Assigned	
2018-6	No Update	J. McCormick

VIII. Next Meeting

Thursday, January 15, 2018 - 9:00 a.m.

Available for public attendance at 239 North Lamar Street, Suite 402, Robert E. Lee Building, Jackson, Mississippi.

Friday, January 16, 2018 - 9:00 a.m.

Available for public attendance at 239 North Lamar Street, Suite 402, Robert E. Lee Building, Jackson, Mississippi

Friday, January 16, 2018 - 1:00 p.m.

Available for public attendance at Room 145, 1st Floor, Woolfolk Building, 501 North West Street Jackson, Mississippi

IX. Adjourn

It was motioned by Stafford, seconded by Hargrove-Edwards, and unanimously agreed that the meeting be adjourned.

The meeting was adjourned by McCormick at 5:50 p.m.

Approved this the 15th day of February, 2018.

/s/

Board Chair

/s/

Board Member