

MINUTES

Mississippi State Board of Examiners for Licensed Professional Counselors
Regular Board Meeting
Suite 402; Robert E. Lee Building
239 North Lamar Street; Jackson, Mississippi
April 20, 2016

Board Members Present

Dr. Walter Frazier, Chair
Dr. Glenn Waller
Dr. Juawice McCormick, Vice-Chair

Others Present

Jeff Jernigan, Attorney General's Office
LeeAnn Mordecai, Executive Director
Alice Gorman
Erin White
Latibbie Cavett

Board Members Absent

District III – Vacant
District IV – Vacant

I. Call to Order

The Regular Board meeting of the Mississippi State Board of Examiners for Licensed Professional Counselors (“Board”), held in the Board office at Suite 402 of the Robert E. Lee Building located at 239 North Lamar Street in Jackson, Mississippi, was called to order at 9:20 a.m. by Dr. Walter Frazier, Chair (“Chair”) on April 20, 2016. A roll call of members was taken and a quorum was present.

Introductions of Board members and guests were made.

II. Board Operations

A. Financial Matters

1. Outstanding Invoices for Payment

The Board reviewed outstanding invoice submitted for payment by Cornerstone Consulting, Inc., in the “Outstanding Invoices for Payment” Report. Upon motion by Waller, seconded by McCormick, the Board unanimously agreed to authorize payment of the outstanding invoice in the amount of \$5,898.75 to the Attorney General’s Office.

2. Financial Report

The Board reviewed Financial Matters and Routine Expenditures and Encumbrances to FY2016 Budget as submitted by Cornerstone Consulting representative.

3. FY2017 Budget Update

Gorman and Jernigan informed the Board of SB 2362 which affects the Board's budget. If this Bill is signed by Governor, it will remove all interagency fees from the budget, e.g. DFA, rent, ITS.

"THE "MISSISSIPPI BUDGET TRANSPARENCY AND SIMPLIFICATION ACT OF 2016"; TO PROVIDE THAT FROM AND AFTER JULY 1, 2016, NO STATE AGENCY SHALL CHARGE ANOTHER STATE AGENCY A FEE, ASSESSMENT, RENT OR OTHER CHARGE FOR SERVICES OR RESOURCES RECEIVED; TO PROVIDE THAT BEGINNING JULY 1, 2016, THE EXPENSES OF CERTAIN STATE SPECIAL FUND AGENCIES SHALL BE DEFRAID BY APPROPRIATION OF THE LEGISLATURE FROM THE STATE GENERAL FUND, TO PROVIDE THAT ANY FEES, ASSESSMENTS OR OTHER CHARGES FOR THE SUPPORT OF SAID AGENCIES SHALL BE DEPOSITED INTO THE STATE GENERAL FUND, TO ABOLISH ANY SPECIAL FUNDS CREATED IN THE STATE TREASURY FOR THE SUPPORT OF SAID AGENCIES, AND TO PROVIDE CERTAIN LIMITATIONS ON AMOUNTS APPROPRIATED BY THE LEGISLATURE FOR THE SUPPORT OF SAID AGENCIES;..."

4. Travel Vouchers

Upon motion by Waller, seconded by McCormick, the Board unanimously agreed to pay travel vouchers in the amount of \$334.80 for McCormick, Waller, and Frazier.

III. New Business

A. 2016 LPC Renewal Process

1. Background Check

The Board discussed 2016 LPC Renewal Process and enforcement of Rule 6.1.4. Upon motion by McCormick, seconded by Waller, the Board unanimously agreed to change renewal process to include application questions related to personal and professional licensure history, begin using background check and include statement about recommendation for ongoing supervision.

Upon motion by Waller, seconded by McCormick, the Board unanimously agreed to clarify language of motion to utilize available background check format and renewal contingent on receipt of a clear background check by September 1, 2016.

Upon motion by McCormick, seconded by Waller, the Board unanimously agreed to give Executive Director authority to implement federal background check for applications when becomes available.

2. Personal and Professional History

Upon motion by Waller, seconded by McCormick, the Board unanimously agreed to add the current Part IV Personal and Licensure History to the 2016 Renewal Application and to change #10 to the language Louisiana LPC Board uses in #14 of their license renewal application.

3. Supervisor Reporting

a. Online Supervisor Agreements

The Board discussed changes to the online supervisor agreement. Upon motion by Waller, seconded by McCormick, the Board unanimously agreed to change the supervisor agreement termination process to add a check box to include a list of reasons for termination.

- Completed terms of agreement
- Supervisee moved to another location
- Due to professional or personal conflict
- Other _____

b. Supervisee Update Form

Upon motion by Waller, seconded by McCormick, the Board unanimously agreed to refer supervisors to review list of supervisees and to add questions to online LPC-S renewal and for renewal applications not processed online, a Supervisee Update Form will be available to enter the information.

Language:

“I have verified my supervision profile in the General Registration tab.

- It is accurate and complete.
- It needs to be updated.”

IV. Board Operations (cont'd)

A. Minutes Approval

The Board reviewed the March 16, 2016, Regular Board Meeting Minutes. Upon motion by Waller, seconded by McCormick, the Board unanimously agreed to approve the minutes as written.

Upon motion by Waller, seconded by McCormick, the Board unanimously agreed to revise March 16, 2016, minutes motion and to approve as amended.

V. New Business (cont'd)

A. MLPCA Conference May 21, 2016

Upon motion by Frazier, seconded by Waller, the Board unanimously agreed to authorize Waller and Frazier to negotiate with Josh Magruder of MLPCA to work out details to present at MLPCA Conference May 21.

B. MCA Conference

Chair appointed McCormick to request two presentations at MCA conference in Biloxi.

VI. Old Business

A. Reciprocity Rule / Portability

The Board reviewed the comity rule as submitted to Secretary of State. Upon motion by McCormick, seconded by Waller, the Board unanimously agreed to remove last sentence in #3 of Rule 4.8., delete last six words in #8, editorially adding "and", and to adopt as Final version. Executive Director will submit Final Rule to Secretary of State.

B. Request for Informal Hearing

Latibbie Cavett requested an informal hearing with the Board. The Board scheduled Informal Hearing for May 18, time to be determined. The Board asked Ms. Cavett to bring her Supervisor.

Chair called a recess for lunch at 11:53 a.m.

Chair reconvened the meeting at 12:33 p.m.

C. Rules and Regulations - Tabled

1. Process to Reinstate Inactive License
2. Lapsed, Inactive and Retired Status
3. Juris Prudence Exam

D. License Exam / Two Tier - Tabled

E. NBCC Meeting – "Hot Topics" – Dr. McCormick

The Board proposed suggestions for "Hot Topics" for the NBCC meeting.

1. CEH for attendees to Board meetings
2. HB 1523 – counselors are included
3. NCMHCE or both exams
4. Online programs – criteria to determine if acceptable and list of acceptable online programs

III. Executive Session

Upon motion by Waller, seconded by McCormick, the Board unanimously agreed to close the meeting at 1:01 p.m. for a consideration of the necessity for an Executive Session. The Board made a determination that an Executive Session was needed for the purpose of informal hearing of a denied application, reviewing complaints and licensure applications, and discussing issues pertaining to matters of potential litigation. Upon motion by Waller, seconded by Frazier, the Board unanimously agreed the Board had reason to go into Executive Session.

The Board exited closed session, upon motion by Waller, seconded by McCormick, and unanimously carried. Upon motion by Waller, seconded by McCormick, the Board unanimously agreed go into Executive Session at 1:02 p.m. for the reasons above.

Upon conclusion of the business of the Executive Session, motion by Waller, seconded by McCormick, and unanimously approved, the Board agreed to exit Executive Session, and return to open session at 4:49 p.m.

Upon return to open session, the following was announced as action taken while in Executive Session.

Applications were reviewed. Complaints were reviewed and discussed.

Upon motion by McCormick, seconded by Waller, the Board unanimously agreed to approve decisions made during Executive Session. (See following chart for additional details). Abstentions noted.

**MS BOARD OF EXAMINERS FOR LICENSED PROFESSIONAL COUNSELORS
APPLICATION REVIEW - EXECUTIVE SESSION
Wednesday, April 20, 2016**

CR Apps for Candidacy	BOARD DECISION	ABSTENTION	YAYS	NAYS
White, Erin Kennedy	Approved		3	0
McNichols, La'Shicka D'Nice	Approved		3	0
Walker, Sarah Beth	Approved		3	0

New Apps for Licensure	BOARD DECISION	ABSTENTION	YAYS	NAYS
Coleman, Janna Renae	Approved		3	0
Davis, Paula Denise	Continued Review		3	0
Aultman, Shellie Lorraine	Approved		3	0
Amason, John Cody	Approved		3	0
Wimberly, Brenda Davis	Approved		3	0
Forester, Ashley Lynne	Approved		3	0
Luke, Theresa Butler	Approved		3	0
Goldberg, Rebecca May	Approved		3	0

Kean, Kathleen	Continued Review		3	0
Grall, William	Continued Review		3	0

New Apps for Candidacy		ABSTENTION	YAYS	NAYS
Miller, Shannon Da'Shawn	Continued Review		3	0
Bradley, Shalon Monnet	Approved		3	0
Twilbeck, Katryna High	Approved		3	0
Johnson-Davis, Roshanda Shea	Approved		3	0
Foster-Carter, Stacey J.	Approved		3	0

New Apps for LPC-S	BOARD DECISION	ABSTENTION	YAYS	NAYS
Stevens, John Leslie	Approved		3	0
Dugger, Suzanne Michele	Approved		3	0
Webb, Bernita Caressa	Approved		3	0

Board Request	BOARD DECISION	ABSTENTION	YAYS	NAYS
Johnson-Waldinton, Mary L.	Upheld Denial		3	0

<p>MS BOARD OF EXAMINERS FOR LICENSED PROFESSIONAL COUNSELORS</p> <p>License Report to Board - April 20, 2016</p>

Licensed Since Last Meeting - March 16, 2016	Issue Date	Lic Number
Gregory F. Baxter	4/4/2016	2083
Johnna Evan Carter	3/16/2016	2079
Suzanne Michele Dugger	3/17/2016	2080
Martinese Hamilton Fitzpatrick	3/21/2016	2081
Hannah E. Monk	4/4/2016	2085
Tanisha Yahne Phillips	4/5/2016	2086
Mary B. Reardon	3/31/2016	2082
Misty Rose Thompson	4/4/2016	2084

MS BOARD OF EXAMINERS FOR LICENSED PROFESSIONAL COUNSELORS

Executive Session – April 20, 2016

COMPLAINTS	BOARD DECISION	Investigating Board Member
2015-09	Pending	J. McCormick
2015-10	Pending	J. McCormick
2015-11.1 & 11.2	Pending	G. Waller
2015-18	Pending	W. Frazier
2015-20	Pending	J. McCormick
2015-21	Pending	J. McCormick
2015-22 - denied application	set hearing when have quorum	J. McCormick
2015-23	Pending	W. Frazier
2015-24	Pending	W. Frazier
2015-25	Pending	W. Frazier
2015-27	Pending	W. Frazier
2013-02	Pending	Update on Appeal
2014-12	Pending	Frazier - Compliance with Agreed Order
2016-01	Pending	G. Waller
2016-02	Pending	W. Frazier
2016-03 - denied application	set hearing when have quorum	W. Frazier
2016-04	Pending	W. Frazier
2016-05	Pending	W. Frazier
2016-06	Pending	J. McCormick
2016-07	Pending	J. McCormick

V. Next Meeting

Regular Board Meeting

Wednesday, May 18, 2016 – 9:00 a.m.
 239 N Lamar Street; 4th Floor; Suite 402
 Robert E. Lee Building
 Jackson, MS

VI. Adjournment

Upon motion by Waller, seconded by McCormick, the Board unanimously agreed to adjourn the meeting at 4:55p.m.

Approved this the 18th day of May, 2016.

/s/

/s/

 Chair

 Board Member