

MINUTES

Mississippi State Board of Examiners for Licensed Professional Counselors
Regular Board Meeting
Suite 402; Robert E. Lee Building
239 North Lamar Street; Jackson, Mississippi
October 22, 2015

Board Members Present

Dr. Walter Frazier, Chair
Dr. Glenn Waller
Dr. Diane Williams
Dr. Juawice McCormick, Vice-Chair

Others Present

Jeff Jernigan, Attorney General's Office
Alice Gorman, Cornerstone Consulting Inc.
LeeAnn Mordecai, Executive Director

Board Members Absent

Dr. Susan Carmichael

I. Call to Order

The Regular Board meeting of the Mississippi State Board of Examiners for Licensed Professional Counselors ("Board"), held in the Board office at Suite 402 of the Robert E. Lee Building located at 239 North Lamar Street in Jackson, Mississippi, was called to order at 9:08 a.m. by Dr. Walter Frazier, Chair ("Chair") on October 22, 2015. A roll call of members was taken and a quorum was present.

II. Board Operations

A. Financial Matters

1. Financial Report

The Board reviewed Routine Expenditures and Encumbrances to FY2016 Budget as presented by Cornerstone Consulting representative Alice Gorman.

The 2016 Year-to-Date budget was presented by Alice and reviewed by the Board. Discussion was held regarding upcoming expenditures and cash flow. Ms. Gorman informed the Board that monthly cash on hand is less than monthly spending and monthly expenditures may need to be adjusted.

2. Outstanding Invoices for Payment

The Board did not have any outstanding invoices for payment at this time.

III. Executive Session

Upon motion by Waller, seconded by McCormick, the Board unanimously agreed to close the meeting at 9:23 a.m. for a consideration of the necessity for an Executive Session. The Board made a determination that an Executive Session was needed for the purpose of reviewing complaints and licensure applications, discussing issues pertaining to matters of potential litigation. The Board exited closed session, upon motion by Waller, seconded by McCormick, and unanimously carried. Upon motion by Waller, seconded by McCormick, the Board unanimously agreed go into Executive Session at 9:25 a.m.

Upon conclusion of the business of the Executive Session, motion by Waller, seconded by McCormick, and unanimously approved, the Board agreed to exit Executive Session, and return to open session at 2:25 p.m.

Upon return to open session, the following was announced as action taken while in Executive Session.

Applications were reviewed. Complaints were reviewed and discussed.

Upon motion by Frazier, seconded by Waller, the Board unanimously agreed to approve decisions made during Executive Session. (See following chart for additional details). Abstentions noted.

Informal Hearing of 2015-17. Board changed application status for Ms. Brittany S. Sapp from denied to continued review to allow applicant to respond to Board's concerns at a future Board meeting.

The Board reviewed the documentation submitted by Ms. Sabrina James and LPC-S in regards to 07-2012 Agreed Order. Upon motion by Frazier, seconded by Waller, the Board unanimously agreed Ms. Sabrina James met requirements that fulfilled Agreed Order. Frazier – recused himself; Waller – AYE; McCormick – AYE; and Williams – AYE.

The Board reviewed proposed Agreed Order in 2015-13. Upon motion by Waller, seconded by Frazier, the Board unanimously agreed to accept 2015-13 Agreed Order as presented. Waller – recused himself; Frazier – AYE; McCormick – AYE; and Williams – AYE.

The Board reviewed proposed Agreed Order in 2015-15. Upon motion by Waller, seconded by McCormick, the Board unanimously agreed to accept 2015-15 Agreed Order as presented. Waller – recused himself; Frazier – AYE; McCormick – AYE; and Williams – AYE.

The Board reviewed proposed Agreed Order in 2013-06. Upon motion by Waller, seconded by McCormick, the Board unanimously agreed to accept 2013-06 Agreed Order as presented. Waller – recused himself; Frazier – AYE; McCormick – AYE; and Williams – AYE.

The Board reviewed proposed Agreed Order in 2014-12. Upon motion by Frazier, seconded by Waller, the Board unanimously agreed to accept 2014-12 Agreed Order as presented. Frazier – recused himself; Waller – AYE; McCormick – AYE; and Williams – AYE.

**MS BOARD OF EXAMINERS FOR LICENSED PROFESSIONAL COUNSELORS
APPLICATION REVIEW
Thursday, October 22, 2015**

CR Apps for LPC-Supervisor	BOARD DECISION	ABSTENTION	YAYS	NAYS
Falcon, Phyllis G.	Approved		4	0
Guthrie-Aldinger, Stacey D.	Approved		4	0
Tubbs, Sommer A.	Approved		4	0

New Apps for Licensure	BOARD DECISION	ABSTENTION	YAYS	NAYS
Dukes, Byron Devon	Continued Review		4	0
White, Vickie Raina	Approved		4	0
Hunton, Richard B.	Approved		4	0
Countiss, Kaleigh Ann	Approved		4	0
McNemar, Marlon Casy	Approved	Frazier	3	0
Straughter, Tayla	Denied		4	0
Duncan, Kamela Wilder	Approved		4	0

New Apps for LPC-Supervisor	BOARD DECISION	ABSTENTION	YAYS	NAYS
Jones, Cassandra Denise	Approved		4	0
Houston, James Richard	Approved	McCormick	3	0

New Apps for Candidacy	BOARD DECISION	ABSTENTION	YAYS	NAYS
McNeal-Mallett, Katiea	Approved		4	0
Boggan, Deborah J.	Approved		4	0
Mott, Laycie Diane	Approved		4	0
Box, Thomas Michael	Continued Review		4	0

**MS BOARD OF EXAMINERS FOR LICENSED PROFESSIONAL COUNSELORS
License Report to Board - October 22, 2015**

Licensed Since Last Meeting - September 17, 2015	Issue Date	Lic Number

**MS BOARD OF EXAMINERS FOR LICENSED PROFESSIONAL COUNSELORS
Executive Session - October 22, 2015**

COMPLAINTS	BOARD DECISION	Investigating Board Member
07-2012 Order Fulfillment	Fulfilled Agreed Order	W. Frazier
2013-06	Agreed Order Signed	J. McCormick
2014-12	Agreed Order Signed	W. Frazier
2015-09	Reassigned	J. McCormick
2015-10	Reassigned	J. McCormick
2015-11.1 & 11.2	pending	G. Waller
2015-13 - denied application	Agreed Order Signed	G. Waller
2015-14 - denied application	November 19 Hearing - 1:30 p	G. Waller
2015-15 - denied application	Agreed Order Signed	S. Carmichael
2015-16	pending	D. Williams
2015-17 - denied application	Cancelled Administrative Hearing for an Informal Hearing	McCormick
2015-18	pending	W. Frazier
2015-19 - denied application	set hearing November 19 @ 3:30 p.m.	McCormick
2015-20	Assigned	J. McCormick
2015-21	Assigned	J. McCormick

Licensees to change status to "Retired"	Lic Number
Harlan, Grady E.	Las Cruces, New Mexico 0215

The Board denied request to change status to Retired and instead changed status to Inactive for the following:

Fye, Stacy Renee	Bartlett, Tennessee	1407
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Diane Williams left the Board meeting at 2:30 p.m.

IV. Board Operations (continued)

A. Travel Vouchers

Upon motion by Waller, seconded by McCormick, the Board unanimously agreed to approve Board travel expenses for Williams, Frazier, McCormick, and Waller in the total amount of \$454.25.

B. Minutes Approval

Upon motion by Waller, seconded by McCormick, the Board unanimously agreed to approve the August 27 and September 17, 2015, Board minutes.

V. Old Business

A. Rules and Regulations

1. Rule 4.2.A. Educational Requirements

Upon motion by McCormick, seconded by Waller, the Board unanimously agreed to change Rule 4.2.A. to reflect ninety (90) quarter hours within the paragraph.

2. Juris Prudence Exam

Discussion Tabled.

B. ACA Request for MS LPC List

Board clarified position regarding mailing list requests. Licensees will be given an option to choose if they want their contact information shared with any vendor, organization, or company that requests.

C. Portability Update

Discussion Tabled.

D. MCA Conference/Presentation

The Board will have two sessions. 1st session will be changes in Rules and Regulations. 2nd session will be on supervision and use of the website.

VI. New Business

A. Request to Accept APA CEH

The Board discussed accepting APA as a provider for LPC CEH. There was no motion to accept APA hours. The Board will continue to not accept APA in general. LPC may present APA hours and documentation at renewal time for the Board to review, but the Board maintains the right to not accept.

B. Pre-Approve Continuing Education Request

The Board was requested to accept an EDMR training for CEH. The Board would not review for pre-approval. Following guidelines established earlier, the Board will review submitted documents at time of renewal for determination.

C. Request to Link to Resources

The Board reviewed request to resource to "Affiliated Links" section of the LPC website and agreed not to post information presented.

VII. Next meeting

Special Called Board Meeting for Purpose of Administrative Hearing

Thursday, November 19, 2015, 9:00 1:30 p.m.

Thursday, November 19, 2015, 9:00 3:30 p.m.

239 N Lamar Street; 2nd Floor; Conference Room C
Robert E. Lee Building
Jackson, MS

Regular Board Meeting

Thursday, November 19, 2015 – 9:00 a.m. and immediately following the conclusion of the hearing)

239 N Lamar Street; 4th Floor; Suite 402
Robert E. Lee Building
Jackson, MS

VII. Adjournment

Upon motion by Waller, seconded by Frazier, the Board unanimously agreed to adjourn the meeting at 4:45 p.m.

Approved this the 20th day of January, 2016.

/s/

Chair

/s/

Board Member