

MINUTES

Mississippi State Board of Examiners for Licensed Professional Counselors
Regular Board Meeting
Suite 402; Robert E. Lee Building
239 North Lamar Street; Jackson, Mississippi
November 19, 2015

Board Members Present

Dr. Walter Frazier, Chair
Dr. Juawice McCormick, Vice-Chair
Dr. Glenn Waller
Dr. Diane Williams

Others Present

Jeff Jernigan, Attorney General's Office
Alice Gorman, Cornerstone Consulting Inc.
LeeAnn Mordecai, Executive Director

Board Members Absent

District III - Vacant

I. Call to Order

The Regular Board meeting of the Mississippi State Board of Examiners for Licensed Professional Counselors ("Board"), held in the Board office at Suite 402 of the Robert E. Lee Building located at 239 North Lamar Street in Jackson, Mississippi, was called to order at 9:06 a.m. by Dr. Walter Frazier, Chair ("Chair") on November 19, 2015. A roll call of members was taken and a quorum was present.

Chair acknowledged receipt of Dr. Susan Carmichael's resignation letter for District III on November 9, 2015, and recognized her service and dedication to the Board and the profession with appreciation and admiration.

II. Board Operations

A. Financial Matters

1. Financial Report

The Board reviewed Routine Expenditures and Encumbrances to FY2016 Budget as presented by Cornerstone Consulting representative Alice Gorman.

The 2016 Year-to-Date budget was presented by Alice and reviewed by the Board. Discussion was held regarding upcoming expenditures and cash flow. Ms. Gorman reminded the Board monthly spending and monthly expenditures need to be monitored closely.

2. Outstanding Invoices for Payment

The Board did not have any outstanding invoices for payment at this time.

III. Executive Session

Upon motion by McCormick, seconded by Williams, the Board unanimously agreed to close the meeting at 9:26 a.m. for a consideration of the necessity for an Executive Session. The Board made a determination that an Executive Session was needed for the purpose of reviewing complaints and licensure applications, discussing issues pertaining to matters of potential litigation. Upon motion by Waller, seconded by McCormick, the Board unanimously agreed the Board had reason to go into Executive Session.

The Board exited closed session, upon motion by Waller, seconded by McCormick, and unanimously carried. Upon motion by Waller, seconded by McCormick, the Board unanimously agreed go into Executive Session at 9:27 a.m. for the reasons above.

Upon conclusion of the business of the Executive Session, motion by Waller, seconded by Williams, and unanimously approved, the Board agreed to exit Executive Session, and return to open session at 4:06 p.m.

Upon return to open session, the following was announced as action taken while in Executive Session.

Applications were reviewed. Complaints were reviewed and discussed.

Upon motion by Waller, seconded by Williams, the Board unanimously agreed to approve decisions made during Executive Session. (See following chart for additional details). Abstentions noted.

Informal Hearing of 2015-19 at 11:00 a.m. Board agreed to uphold decision of application denial. The Board agreed to send letter to applicant explaining that continuing education hours cannot be a substitute for coursework, include of copy of original denial letter sent in 2014, and applicant must wait until August 2016 to reapply.

The Chair suspended Executive Session at 11:30 a.m.

Board returned to Executive Session at 12:00 p.m.

The Chair suspended Executive Session for Special Called Meeting at 12:45 p.m.

Board returned to Executive Session at 2:10 p.m.

In reviewing applications, the Board discussed and clarified coursework requirements with the July 1, 2015, rules changes. If date of conferment of degree is prior to July 1, 2015, the two additional courses (Internship and Theories of Counseling Psychotherapy and Personality) would not be required.

MS BOARD OF EXAMINERS FOR LICENSED PROFESSIONAL COUNSELORS
APPLICATION REVIEW
Thursday, November 19, 2015

CR Apps for LPC	BOARD DECISION	ABSTENTION	YAYS	NAYS
Sapp, Brittany S.	Seek Agreed Order		4	0
Kerwin, Alexandria K.	Approved		4	0

CR Apps for LPC-Supervisor	BOARD DECISION	ABSTENTION	YAYS	NAYS
Walker, Gail R.	Approved		4	0
Cherep Carr, Carrie Ann	Approved		4	0

CR Apps for Candidacy	BOARD DECISION	ABSTENTION	YAYS	NAYS
Alexander, Mechelle L.	Continued Review		4	0
VandeMerghel-Arney, Michele	Approved		4	0

New Apps for Licensure	BOARD DECISION	ABSTENTION	YAYS	NAYS
Dukes, Byron Devon	Continued Review		4	0
McCoy, Jessica Denton	Approved		4	0
Johnson-Waldington, Mary L.	Continued Review		4	0
Ferren, Jennifer Gavrock	Approved		4	0
Frederick, Resa Lauren	Approved		4	0
Kyle, Lindsay Dyer	Continued Review		4	0
Clayton, Heather Nicole	Approved		4	0

New Apps for LPC-Supervisor	BOARD DECISION	ABSTENTION	YAYS	NAYS
Bayne, Tania G.	Approved		4	0

New Apps for Candidacy	BOARD DECISION	ABSTENTION	YAYS	NAYS
Box, Thomas Michael	Continued Review		4	0
Carter, Lorenzo	Approved	Waller	3	0
Monk, Hannah E.	Approved	Williams	3	0
Culley, Kimberly Antoinette	Continued Review		4	0
Carter, Johnna Evan	Approved	Williams	3	0
Bozeman, Brent Nelson	Denied	Waller	3	0
Schramm, Ashley Renae	Approved		4	0
Thompson, Misty Rose	Approved		4	0

**MS BOARD OF EXAMINERS FOR LICENSED PROFESSIONAL COUNSELORS
License Report to Board - November 19, 2015**

Licensed Since Last Meeting - September 17, 2015	Issue Date	Lic Number
Jeanne Y. Shackelford	11/9/2015	2048
Dena C. Thornburg	11/13/2015	2049

**MS BOARD OF EXAMINERS FOR LICENSED PROFESSIONAL COUNSELORS
Executive Session - November 19, 2015**

COMPLAINTS	BOARD DECISION	Investigating Board Member
2015-09	Pending	J. McCormick
2015-10	Pending	J. McCormick
2015-11.1 & 11.2	Pending	G. Waller
2015-13 - Order Fulfillment	Fulfilled order - Approved Candidacy	G. Waller
2015-14 - denied application	11/19/25 Hearing -1:30 p.m. - Approved Candidacy	G. Waller
2015-15 - Order Fulfillment	Fulfilled order - Licensed	S. Carmichael
2015-16	No Action: Closed	D. Williams
2015-18	Pending	W. Frazier
2015-19 - denied application	informal hearing 11/19 @ 11 AM - Denied	McCormick
2015-20	Pending	McCormick
2015-21	Pending	McCormick
2015-22 - denied application	request hearing - to be scheduled	McCormick
2015-23	assigned complaint	W. Frazier

Upon motion by Williams, seconded by Waller, the Board unanimously agreed to take no action on 2015-16 and to close complaint. Frazier – AYE; Waller – AYE; McCormick – AYE; and Williams – recused herself.

The Board reviewed Agreed Order in 2015-13 and the submitted documentation of fulfillment of Agreed Order. Upon motion by Waller, seconded by Frazier, the Board unanimously agreed the documentation submitted in 2015-13 Agreed Order as presented was proof of fulfillment of the Order, therefore, approving applicant for Candidacy. Waller – recused himself; Frazier – AYE; McCormick – AYE; and Williams – AYE.

The Board reviewed Agreed Order in 2015-15 and the submitted documentation of fulfillment of Agreed Order. Upon motion by Waller, seconded by McCormick, the Board unanimously agreed the documentation submitted in 2015-15 Agreed Order as presented was proof of fulfillment of the Order, therefore, approving applicant for Licensure. Waller – AYE; Frazier – AYE; McCormick – AYE; and Williams – AYE.

IV. New Business

A. Future Board Meeting Schedule

The Board tentatively set 2016 meetings for the third Wednesday of the month. Schedule to be finalized at the January 20, 2016 meeting.

Tentative Schedule: January 20, February 17, March 16, April 20, May 20, June 20, July 20, August 17, September 21, October 19, November 16, and December 21.

B. University of Mississippi

The University of Mississippi representatives, Dr. Suzanne Dugger and Dr. Marc Showalter have expressed interest to meet with the Board. Board noted that anyone is welcome to attend open session and for a formal appearance on the agenda a request must be made in writing.

V. Board Operations (continued)

A. Travel Vouchers

Upon motion by Waller, seconded by Frazier, the Board unanimously agreed to approve Board travel expenses for Williams, Frazier, McCormick, Mordecai, and Waller in the total amount of \$3,051.29.

Waller exited the meeting at 4:10 p.m.

VI. Next Meeting

Regular Board Meeting

Wednesday, January 20, 2016 – 9:00 a.m.

239 N Lamar Street; 4thFloor; Suite 402
Robert E. Lee Building
Jackson, MS

VII. Adjournment

Upon motion by McCormick, seconded by Frazier, the Board unanimously agreed to adjourn the meeting at 4:30 p.m.

Approved this the 16th day of March, 2016.

/s/

Chair

/s/

Board Member