

MINUTES

**Mississippi State Board of Examiners for Licensed Professional Counselors
Robert E. Lee Building
239 North Lamar Street, Suite 402
Jackson, MS 39201**

**Regular Board Meeting
Thursday, February 23, 2017**

Board Members Present

Dr. Juawice McCormick, Chair, Congressional District IV
Dr. Walter Frazier, Congressional District-At-Large
Dr. Aretha Hargrove-Edwards, Congressional District II
Steven Rollins Stafford, Congressional District III

Others Present

Wm. Jeffrey Jernigan, Board Attorney, Special Assistant Attorney General
LeeAnn Mordecai, Board Executive Director
Alice Gorman, Cornerstone Consulting, Inc.
Kahne Simmons, Mississippi Licensed Professional Counselor Association (MLPCA)
Representative

Board Members Absent

Dr. Kimberly Sallis, Congressional District I

I. Call to Order

The Regular Board meeting of the Mississippi State Board of Examiners for Licensed Professional Counselors ("Board") was called to order at 9:00 a.m. by Dr. Juawice McCormick, Chair ("Chair") on Thursday, February 23, 2017. The meeting was held in the Robert E. Lee Building, 239 North Lamar Street, Suite 402, Jackson, Mississippi 39201. A roll call of Board members was taken and a quorum was present.

II. Board Operations

A. Minutes Approval

It was motioned by Frazier, seconded by Stafford, and unanimously agreed that minutes of the November 30, 2016, meeting be approved as written.

It was motioned by Frazier, seconded by Stafford, and unanimously agreed that minutes of the January 25, 2017, Special Called Board meeting be approved as amended.

It was motioned by Frazier, seconded by Stafford, and unanimously agreed that minutes of the December 14, 2016, meeting be approved as written.

B. Financial Matters

1. Outstanding Invoices for Payment

There were no outstanding invoices for payment.

2. Payment of Routine Expenditures

There were no routine expenditures presented.

3. Copier Machine Contract

A quote document from RICOH, dated February 21, 2017, for copier/technology service was reviewed. The current contract expires on March 19, 2017. It was motioned by Frazier, seconded by Stafford, and unanimously agreed to authorize the Executive Director to sign the new contract with RICOH, which begins on March 20, 2017.

4. Travel Vouchers

It was motioned by Frazier, seconded by Stafford, and unanimously agreed that invoices for travel expenses be added to the agenda of the Special Called Board Meeting, scheduled for Friday, February 23, 2017.

III. Old Business

A. Rules and Regulations

1. NBCC/CCE Proposal / Juris Prudence Exam

A proposal from NBCC/CCE was discussed. It was determined that the proposal does not meet LPC Board needs for the Juris Prudence Exam administration.

2. Establish 2017 Board meeting Schedule

The 2017 Board meeting schedule was set through June 30, 2017. Meetings will be held on the fourth Wednesday of each month. Meeting dates beyond June will be discussed at a later time.

IV. New Business

1. **Executive Director Contract**

The Executive Director's contract expires on March 18, 2017. It was motioned by Stafford, seconded by Frazier, and unanimously agreed to extend the Executive Director's contract through June 30, 2017.

2. **Accounting Services Contract**

A discussion ensued regarding the Cornerstone Consulting representative's lack of attendance at Board meetings. It was motioned by Stafford, seconded by Frazier, and unanimously agreed that the Board publish a request for bids for accounting services.

3. **LPC Mailing List**

Stafford discussed the need for the Mississippi Licensed Professional Counselor Association (MLPCA) to obtain directory information from the Board of all LPCs in the State. Frazier suggested that the Board seek legislative authority to establish that addresses of LPC be made available to MLPCA. The Board directed the Executive Director to make adjustments to the LPC Board website that would give LPC's an option as to whether or not they want their contact information published on the website. The Board anticipates that more LPCs will allow their contact information to be published following the next LPC renewal cycle.

4. **Annual MLPCA Conference**

McCormick reported that she plans to attend the Annual MLPCA Conference on Saturday, May 20, 2017 at Mississippi College in Clinton, Mississippi. She intends to present a session entitled "What to Expect from a Supervisor".

V. Executive Session

It was motioned by Frazier, seconded by Stafford, and unanimously agreed to close the regular meeting for consideration of the necessity for an Executive Session. The Board made a determination that an Executive Session was needed for the purpose of reviewing applications, attorney communications, complaints, and requests for hearings. It was motioned by Frazier, seconded by Stafford, and unanimously agreed that the Board go into Executive Session. The Board entered into Executive Session at 11:17 a.m.

The Board recessed Executive Session for lunch at 12:12 p.m.

When the Board returned, it returned to open session for financial matters at 1:00 p.m.

II. Board Operations (cont'd)

A. Financial Matters

Alice Gorman joined the meeting at 1:00 p.m. and presented the FY17 Year-to-Date Expenditures and Encumbrances to Budget report, dated February 23, 2017. The report indicated that the Board has \$113,249.33 on hand.

It was motioned by Frazier, seconded by Stafford, and unanimously agreed to return to Executive Session for aforementioned reason.

The Board returned to Executive Session at 1:15 p.m. and resumed reviewing applications, attorney communications, complaints, and requests for hearings.

Upon conclusion of the business of the Executive Session, motion by Frazier, seconded by Stafford, and unanimously approved, the Board agreed to exit Executive Session, and return to open session at 5:16 p.m.

Upon return to open session, the following was announced as action taken while in Executive Session. Applications were reviewed. Complaints were reviewed and discussed. Requests for Hearings were reviewed. Attorney communications were reviewed and discussed.

The following was reported out.

A. Attorney Communications

Reciprocity Agreement

Attorney Jernigan stated that the Board does not have a Reciprocity Agreement with other states. Frazier suggested that the Board submit a request to LPC Boards in Louisiana and Tennessee to enter into a Reciprocity Agreement. It was motioned by Stafford, seconded by Frazier, and unanimously agreed that the discussion be tabled until the next meeting.

B. Complaints/Denied Applications

2016-03

The Board renewed discussions from the Special Called Board Meeting from the Administrative Hearing held on January 25, 2017, regarding Complaint 2016-03. The Board returned the proposed order from the Hearing Officer with suggested changes. Jernigan and McCormick recused themselves from the discussion.

2015-11.1 and 2015-11.2

Regarding Complaints 2015-11.1 and 2015-11.2, the Board determined the Licensee had met the requirements of the 2015-11.1 and 2015-11.2 Final Order. It was motioned by Frazier, seconded by Stafford, and unanimously agreed that the defendant's license be reinstated effective March 1, 2017.

2016-27

Regarding Complaint 2016-27, it was motioned by McCormick, seconded by Stafford, and unanimously agreed to take no action.

2016-29

Regarding Complaint 2016-29, it was motioned by Stafford, seconded by Hargrove-Edwards, and unanimously agreed to take no action.

C. Licensure Application Review

Following completion of application reviews, it was motioned by Frazier, seconded by Stafford, and unanimously agreed that the Board approve the decisions made regarding those applications, which includes abstentions.

**MS BOARD OF EXAMINERS FOR LICENSED PROFESSIONAL COUNSELORS
APPLICATION REVIEW - EXECUTIVE SESSION
Thursday, February 23, 2017**

CR or Denied Apps for Licensure	BOARD DECISION	ABSTENTION	YAYS	NAYS
Mooneyhan, Carla May	Continued Review		4	0
Smith, Taquila Quezzette	Continued Review		4	0

CR or Denied Apps for Candidacy	BOARD DECISION	ABSTENTION	YAYS	NAYS
Crawford, Katherine Marie	Continued Review		4	0
Haynes, Katrina	Denied		4	0
Hudson, Amber Evatte	Approved		4	0
Williams, Christa Fuerst	Approved		4	0

CR or Denied Apps for LPC-S	BOARD DECISION	ABSTENTION	YAYS	NAYS
Yu, Fangzhou	Approved		4	0
Yarbrough, Jennifer M.	Approved		4	0
Slaven, Kristen A.	Approved		4	0
Fratesi-Long, Debra	Approved		4	0
Davis, Lekesha Thomas	Approved		4	0

New Apps for Licensure by Comity

	BOARD DECISION	ABSTENTION	YAYS	NAYS
Owens, Jason Allen	Approved		4	0

New Apps for Licensure

	BOARD DECISION	ABSTENTION	YAYS	NAYS
Reed, Jessica Rena	Denied		4	0
Corban, Elizabeth Claire	Approved		4	0
Brandon, Karen Elizabeth	Approved		4	0
Gural, Jessica Lyn	Continued Review		4	0
Gex, Sarah Clark	Approved		4	0
Bester, Franzetta V.	Continued Review		4	0
Johnston, Maegan Leigh	Approved		4	0
Jensen, Jessica M.	Approved		4	0
Ross, Paul Dean	Continued Review		4	0
Williams, Jazzmine K.	Continued Review		4	0
Moore, Dana Shawn	Approved		4	0
Raffeo, Harmony Rochelle	Approved		4	0

New Apps for Candidacy

	BOARD DECISION	ABSTENTION	YAYS	NAYS
Jackson, Crystal Renee'	Approved		4	0
Tarrio, Natasha Evette	Approved		4	0
Jackson, Ruby Jewel	Approved		4	0
Street, Stephen Edward	Approved		4	0
Talley, Maranda Burks	Denied		4	0
Vincent, Alexandria Allen	Continued Review		4	0
Hensley, Kendyl Diane	Continued Review		4	0
Jacobsen, Lisha Kerr	Approved		4	0
Vernon, Leah Bradford	Denied		4	0
Thibodaux, Jill Renee	Approved		4	0
Bozeman, Brent N.	Continued Review		4	0
McDonald, Margaret S.	Approved		4	0
Jones, Sherene	Continued Review		4	0
Williams, Kamesha K.	Approved		4	0
Moore, Layne Jannette	Approved		4	0
Terrell, Kassie Rose	Approved		4	0

Apps for LPC-S	BOARD DECISION	ABSTENTION	YAYS	NAYS
Steen-Brown, Adriann	No Quorum	J. McCormick, A. Hargrove- Edwards		
Gordon, Barbara M.	Continued Review		4	0
Everett, Joshua Ryan	Approved		4	0
Woodard, Theresa Ann	Approved		4	0

Board Request	ABSTENTION	YAYS	NAYS
Beal, Anetia R. (Request to sit for Exam fourth time)	Approved	4	0
Tipton, Rochelle McGee (Request to sit for exam 3rd time)	Approved	4	0
Pipoly, Laura Anne (Request Administrative hearing)	No Quorum to set hearing date		
Fairman, Erica (Request to sit for Exam fifth time)	Continued Review	4	0
Meier, Hilary Nicole - Denied Application (Request for Informal Hearing)	1:30 p.m.; March 22, 2017	4	0
Walker, Essence Moore (Request Hearing)	1:30 p.m.; March 22, 2017	4	0

<p>MS BOARD OF EXAMINERS FOR LICENSED PROFESSIONAL COUNSELORS License Report to Board - February 23, 2017</p>
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Licensed Since Last Meeting - January 25, 2016	Issue Date	Lic Number
Christopher David Austin	1/26/2017	2144
Amber Marie Martin	1/30/2017	2147
Glenna Michele Rodgers	2/2/2017	2145
Heather Jane Statham	2/15/2017	2146

MS BOARD OF EXAMINERS FOR LICENSED PROFESSIONAL COUNSELORS
Executive Session - November 30, 2016

COMPLAINTS	BOARD DECISION	Investigating Board Member
2013-02	no update	Update on Appeal
2015-09	Pending	J. McCormick
2015-11.1 & 11.2	has fulfilled education requirements of Final Order	G. Waller
2016-02	Pending	W. Frazier
2016-04	Update on Order by 11/30/17	W. Frazier
2016-05	Update on Order by 11/30/17	W. Frazier
2016-06	Pending	J. McCormick
2016-07	Pending	J. McCormick
2016-10	Pending Agreed Order	A. Hargrove-Edwards
2016-16	Pending	W. Frazier
2016-20	Pending Agreed Order	J. McCormick
2016-21	Pending Agreed Order	J. McCormick
2016-22	Pending	S. Stafford
2016-25	Pending	J. McCormick
2016-27	No Action	J. McCormick
2016-28	Pending	to be assigned
2016-29	No Action	to be assigned
2017-01	Pending	to be assigned

V. Next Meeting

Special Called Board Meeting

Friday, February 24, 2017, 9:30 a.m.
 Robert E. Lee Building
 239 North Lamar Street, Second Floor, Classroom C
 Jackson, MS 39201

Regular Board Meeting

Wednesday, March 22, 2017, 9:00 a.m.
 Robert E. Lee Building
 239 North Lamar Street, Suite 402
 Jackson, MS 39201

VI. Adjourn

The meeting was adjourned at 5:20 p.m. by McCormick.

Approved this the 22nd day of March, 2017.

/s/

Board Chair

/s/

Board Member