

**Mississippi State Board of Examiners
for Licensed Professional Counselors**

**THE GRAND HOTEL AND SUITES
111 NORTH BROADWAY ST, NATCHEZ, MS**

**SPECIAL CALLED MEETING FOR
STRATEGIC PLANNING**

Minutes

Thursday, September 9, 2021

I. Call to Order

The Special Called Board Meeting for Strategic Planning of the Mississippi State Board of Examiners for Licensed Professional Counselors (“Board”) was called to order at 9:00 a.m. by Dr. Richard Strebeck, Chair (“Chair”) on Thursday, September 9, 2021 at The Grand Hotel and Suites in Natchez, MS. A roll call of Board members was taken, and a quorum was present.

BOARD MEMBERS PRESENT

Dr. Richard Strebeck, Chair, Congressional District-at-Large
Dr. Kimberly Elam Sallis, Vice-Chair Congressional District I
Dr. Lynn Etheridge, Congressional District II
Mr. Steven Stafford, Congressional District III (exited the meeting at 4:25 p.m.)
Mr. Issac Boose, Congressional District IV

OTHERS PRESENT

LeeAnn Mordecai, Executive Director, LPC Board
Ms. Alexis Morris, Board Attorney representative, Special Assistant Attorney General
Lamont Williams guest / student from Alcorn University
Stephanie Word guest / student from Mississippi College
Anthonyclaret Onyeocha / student from Alcorn University
Kervin Johnson
Tearsanee Sewell (arrived 9:15 a.m.) / student from Alcorn University
Krystal Frye (arrived at 9:30 a.m.) / student from Alcorn University
Jessawyn Marshall (arrived 9:30 a.m.) / student from Alcorn University
Laterra Wilson Fleming (arrived at 11:35 a.m.) / student from Alcorn University
Shannon C. Brown (arrived at 10:30 a.m.) / student from Mississippi College

Absent

N/A

I. Board Operation

After reviewing the August 13, 2021, Dr. Sallis motioned to approve the minutes as amended. Dr. Etheridge seconded the motion.

Aye – Mr. Boose	Aye – Dr. Etheridge	Aye – Dr. Sallis
Aye – Mr. Stafford	Aye – Dr. Strebeck	

II. Financial Matters

A. Mr. Stafford motioned to approve travel for the September 9 – 10, 2021 meeting, Dr. Etheridge seconded.

Aye – Mr. Boose	Aye – Dr. Etheridge	Aye – Dr. Sallis
Aye – Mr. Stafford	Aye – Dr. Strebeck	

B. The Board reviewed the financial statements.

C. Due to technical issues occurring on the ITS Dell Hybrid Cloud server associated with WordPress, the Board received a proposal to move the existing WordPress site from the ITS windows server to a USNext Linux server. Mr. Stafford motioned, seconded by Dr. Etheridge, to accept the proposal from ProsonITech to move the existing WordPress site from ITS, initial set up with USNext and one year of hosting for \$600 and subsequent yearly hosting costs in the amount of \$480 per year and to add this to the financial policy as yearly pre-approved fees.

Aye – Mr. Boose	Aye – Dr. Etheridge	Aye – Dr. Sallis
Aye – Mr. Stafford	Aye – Dr. Strebeck	

D. The Board discussed equipment needs for the LiveScan background check system. Mr. Stafford motioned to approve, Dr. Sallis seconded, to increase previously approved amount by \$4,000 for a total of \$10,500. LeeAnn add breakdown spent thus far. (June – LiveScan hardware purchase \$1805.00, LiveScan Licensee Fee \$2195.00/year, Epson PhotoScanner \$548.83, Firewall and Thinkpad \$1493.72) (In July the Board approved additional \$1500 to the already approved \$2500 in June).

Aye – Mr. Boose	Aye – Dr. Etheridge	Aye – Dr. Sallis
Aye – Mr. Stafford	Aye – Dr. Strebeck	

III. Old Business

A. Ms. Mordecai updated the Board regarding efforts to hire an Administrative Assistant. She is working with Temp Staff for potential employees.

B. Ms. Mordecai reported that the Board office is open daily from 9 a.m. to 5 p.m.

C. Dr. Etheridge motioned, seconded by Mr. Stafford, to create a standard operating procedure to allow independent practice licensed counselors from other states to extend the 30 consecutive day temporary MS licensure exemption (Rule 7.2.I) for an additional 60 days during a Mississippi State of Emergency by providing to the Board a permanent plan regarding Mississippi licensure, number of clients, rationale for continued treatment, if she or he has a intention to establish a practice in Mississippi, plan of coordination of care at the end of the extension, and verification of home state licensure in good standing.

Aye – Mr. Boose

Aye – Dr. Etheridge

Aye – Dr. Sallis

Aye – Mr. Stafford

Aye – Dr. Strebeck

IV. Executive Session

CLOSED DETERMINATION/EXECUTIVE SESSION

Upon motion made by Mr. Stafford with a second by Dr. Sallis, the Board voted to go into a closed determination session at 1:00 p.m. to establish the need for an Executive Session. The motion carried with the following vote:

Aye – Mr. Boose

Aye – Dr. Etheridge

Aye – Dr. Sallis

Aye – Mr. Stafford

Aye – Dr. Strebeck

In the determination session, Dr. Sallis with a second by Dr. Etheridge, the Board had reason to go into Executive Session, namely to review the Jurisprudence Exam. The vote was as follows:

Aye – Mr. Boose

Aye – Dr. Etheridge

Aye – Dr. Sallis

Aye – Mr. Stafford

Aye – Dr. Strebeck

A. The Board Reviewed the Jurisprudence Exam for updates and changes.

At 1:56 p.m., the Board announced to the public the aforesaid reasons as the Board’s purpose for entering into an Executive Session.

B. The Board discussed revising the Rules and Regulations.

At 4:28 p.m., the Board recessed.

At 8:30 a.m. on Friday, September 10, 2021, the Board was called back into session at The Grand Hotel and Suites, 111 Broadway, Natchez, MS by Dr. Strebeck.

The Board continued revising the Rules and Regulations. The Board concluded revising the Rules and Regulations. The Board will complete a final review and revisions at a Special Called Meeting on Friday October 1.

V. Executive Session

CLOSED DETERMINATION/EXECUTIVE SESSION

Upon motion made by Mr. Stafford with a second by Mr. Boose, the Board voted to go into a closed determination session at 4:00 p.m. to establish the need for an Executive Session. The motion carried with the following vote:

Aye – Mr. Boose	Aye – Dr. Etheridge	Aye – Dr. Sallis
Aye – Mr. Stafford	Aye – Dr. Strebeck	

In the determination session, Mr. Stafford with a second by Dr. Sallis, the Board had reason to go into Executive Session, namely to: determine after deliberation and consideration of complaints, applications and Board requests, which deliberation and consideration could lead to litigation and/or an appeal of a Board order. The vote was as follows:

Aye – Mr. Boose	Aye – Dr. Etheridge	Aye – Dr. Sallis
Aye – Mr. Stafford	Aye – Dr. Strebeck	

At 4:01 p.m., the Board announced to the public the aforesaid reasons as the Board's purpose for entering into an Executive Session.

A. Board Requests

1. Board received requests from eleven (11) LPC requesting to change status to Retired. After review, the Board unanimously agreed to change status to these LPC to Retired.
2. [REDACTED] (LPC #2413) submitted University of the Cumberlands unofficial transcript and syllabus for the Board to review for Distance Professional Services (DPS) provider status. After review, the Board agreed this coursework meets the requirements for DPS provider as set forth in the Rules and Regulations.
3. [REDACTED] submitted request to extend Candidate application past the current expiration date of 11/22/2021, which has already been extended 90 days from the original expiration date at its recent meeting. After review, the Board, upon unanimous vote, agreed to deny request to extend application deadline at this time.
4. [REDACTED] (#1468) submitted request to reinstate 2017 lapsed license. After review, the Board unanimously agreed to deny request to reinstate lapsed license.
5. [REDACTED] (LPC #0788) submitted request to Voluntarily Surrender license due to relocation to another state where she is currently licensed. The Board reviewed and unanimously approved request to change status of #0788 to Voluntarily Surrendered.

6. ██████████ (LPC #1076) submitted various CEH training courses for the Board to review for Distance Professional Services (DPS) provider status. After review, the Board agreed to deny the submitted CEH because it does not fulfill the requirements for DPS provider as set forth in the Rules and Regulations.
7. ██████████ submitted request for determination for review. After review, the Board unanimously agreed that based on the information she provided to the Board that the charges would not disqualify her from applying for licensure as a P-LPC or LPC.
8. ██████████ submitted request to extend maximum four-year as Candidate for testing again. After review, the Board unanimously agreed to deny the request for an application extension, she must apply for licensure with a new application because the current file will be destroyed. She must meet all of current licensure requirements.
9. ██████████ (LPC #2655) submitted request to the Board regarding additional CEH she can add to the 30-hour supervisor training she has completed in the state of Louisiana. After review, the Board agreed ██████████ should submit the supporting documents from the 30-hour CEH training course completed to determine if they can identify additional areas to needed to take 15 more hours of CEH or if she will need to complete a program that is 45 hours in its entirety.

Upon the conclusion of business of Executive Session at 4:45 p.m., the Board voted, upon motion made by Dr. Etheridge and seconded by Dr. Sallis to exit Executive Session. The motion carried. The vote was as follows:

Aye – Mr. Boose	Aye – Dr. Etheridge	Aye – Dr. Sallis
Aye – Mr. Stafford	Aye – Dr. Strebeck	

RETURN TO REGULAR SESSION

The Board resumed the regular session at 4:45 p.m. by announcing the actions taken within the Executive Session. The Board reviewed applications and Board requests (determinations as listed in Addendum A).

VI. Adjournment

Dr. Etheridge motioned to adjourn the meeting at 4:43 p.m., Mr. Stafford seconded the motion.

Approved this the 5th day of November, 2021

_____/s/_____
Board Chair

_____/s/_____
Board Member

Dates for future meetings:

- October 1, 2021 – Special Called Board meeting - teleconference

MS BOARD OF EXAMINERS FOR LICENSED PROFESSIONAL COUNSELORS

APPLICATION REVIEW - EXECUTIVE SESSION

Friday, September 10, 2021

P-LPC Apps	BOARD DECISION	ABSTENTION	YAYS	NAYS
Alexander, Ashley Thomas	P-LPC		5	0
Billiard, Hannah Ruth	P-LPC		5	0
Chandler, Carissa Rose	CONTINGENT		5	0
Henderson, Julia Mae	P-LPC		5	0
Hugenberg, Jessica Danielle	P-LPC		5	0
Hughes, Selena Catrice	CONTINGENT		5	0
Johnson, Kalaishi Myketa	CONTINGENT		5	0
Marquez, Elizabeth Nicole	CONTINGENT		5	0
Morales, Abigail Yocasta	CONTINGENT		5	0
Sladky, Amanda Rhealynn	P-LPC		5	0
Smith, Emily Anne	P-LPC		5	0
Stemmer, Sara Elizabeth	P-LPC		5	0
Van Wyk, Emily Rachel	P-LPC		5	0
Walls, Tara Kathryn	CONTINGENT		5	0
P-LPC to Candidacy Apps or P-LPC to Licensure Apps	BOARD DECISION	ABSTENTION	YAYS	NAYS
Adams, John Allen	CANDIDACY		5	0
Gray, Sarah Jay	CANDIDACY		5	0
Power, Brittany Elizabeth	CANDIDACY		5	0
New Apps for Comity	BOARD DECISION	ABSTENTION	YAYS	NAYS
Kelly, Justin David	CONTINGENT		5	0
Renfrow, Jennifer J.	LICENSURE		5	0
Smith, Ashley Whitney	LICENSURE		5	0
Thibodeaux, Tiffany Lynn	LICENSURE		5	0
New Apps for LPC-S	BOARD DECISION	ABSTENTION	YAYS	NAYS
Sansing, William Kenneth	LICENSURE		5	0
Sisco, Melissa May	LICENSURE		5	0
Stepp, Benjamin David	LICENSURE	Sallis	4	0

MS BOARD OF EXAMINERS FOR LICENSED PROFESSIONAL COUNSELORS**License Report to Board - September 10, 2021**

Licensed Since Last Meeting - July 16, 2021	Issue Date	Lic Number
Davis McLain Abraham	8/20/2021	2700
Kristal Marie Burton	8/23/2021	2703
Lyndsie Nicole Davis	8/23/2021	2705
Georgianna L. Dorch	8/2/2021	2696
Victoria Brooks Bishop Ellis	8/20/2021	2701
Susan Niemeyer Gelpi	8/3/2021	2697
Diana Latosha Hoover	8/20/2021	2702
Stephanie Parrish Kepley	8/18/2021	2699
Roni Levelia Lizana	8/23/2021	2704
Sarah Katherine Moore	7/21/2021	2694
Jennifer W. Morgan	8/2/2021	2695
Clara Ward Newton	8/23/2021	2706
Melissa Dawn Robertson	8/18/2021	2698
Nicole Lucyl Andrews	7/16/2021	P-700
Shaneka Rena Body	7/29/2021	P-0714
Cassandra Denise Brown	7/29/2021	P-0715
David Brock Damon	9/1/2021	P-0731
Shara Sumner Danziger	7/27/2021	P-0708
Veronica D. Ducksworth	7/27/2021	P-0707
Annie Kay Cumberland Elliott	8/19/2021	P-0727
Mary Elizabeth Fair	9/1/2021	P-0732
LaKeshia Monique Fisher	7/16/2021	P-0701
Treenecia Williams Garraway	7/16/2021	P-0702
Glenda Dale Gilmer	7/27/2021	P-0709
Anna Nicole Grider	7/27/2021	P-0703
Shavaya Coletta Harlson	7/16/2021	P-699
Jennifer Delane Heidelberg	8/17/2021	P-0726
Jimmy LeEarl Hill	8/9/2021	P-0721
Andrew Franklin Kizzire	7/30/2021	P-0720
James Corey Latta	7/29/2021	P-0711
Cierra Danielle McCaleb	7/29/2021	P-0718
Rashada Ellen Murray	7/29/2021	P-0712
Tilda Ventere Neal	8/9/2021	P-0722
Bret David Patterson	8/12/2021	P-0723
John Dean Puckett	8/13/2021	P-0725
Kimberly Sharda Randolph	7/29/2021	P-0716
Candace Marie Robinson	7/30/2021	P-0719

Billy Trey Rogers	7/29/2021	P-0710
Katelynn Kathleen Ronning	7/27/2021	P-0706
Tyra Edwards Rowell	8/12/2021	P-0724
Michelle T. Ruder	7/27/2021	P-0704
Margaret Anne Savidge	9/1/2021	P-0730
Anna Booth Weems	7/29/2021	P-0713
Brandy Bledsoe West	7/27/2021	P-0705
Staci Florie Wigelsworth	9/1/2021	P-0728
Robert Lee Williams	7/29/2021	P-0717
Leslie Allen Wood	9/1/2021	P-0729
Tenecia Marie Bullock-Funches	1/25/2013	LPC-S #451
LaShundra Shanay Clark	4/18/2019	LPC-S #445
Talunja M. Eskridge	9/27/2014	LPC-S #452
Michael D. Gordon	4/23/2018	LPC-S #450
Emily Elizabeth Jernigan	12/12/2013	LPC-S #448
Katrina Vinetta Miller-Roach	10/22/2015	LPC-S #453
Janae Erin Robinson	3/19/2018	LPC-S #446
Ashley Renae Schramm	2/10/2016	LPC-S #449
Ashlie Swindol West	7/28/2016	LPC-S #444
Ira Wilson	1/28/2005	LPC-S #447

Board Requests to Retire License

	<u>BOARD DECISION</u>	<u>Issue Date</u>	<u>License #</u>
Darlys J. Alford	APPROVED	5/10/1993	0362
Michele C. Bunch	APPROVED	8/27/1994	0425
Johnice Bell Dickerson	APPROVED	05/13/2008	1350
Mary C. Dryden	APPROVED	8/23/1996	0555
Kevin C. Feisel	APPROVED	05/21/1998	0668
Mary Alice Foster	APPROVED	11/15/1988	0247
Susan Perry Galberry	APPROVED	2/25/2000	0770
Christopher Gosa	APPROVED	2/11/2016	2068
John William Graves	APPROVED	11/21/1997	0643
Jo Lawing Hebert	APPROVED	5/14/2010	1524
Larry Ray Wills	APPROVED	2/10/2015	1971