

## **MINUTES**

Mississippi State Board of Examiners for Licensed Professional Counselors  
Regular Board Meeting  
Suite 402; Robert E. Lee Building  
239 North Lamar Street; Jackson, Mississippi  
March 16, 2016

### **Board Members Present**

Dr. Walter Frazier, Chair  
Dr. Glenn Waller  
Dr. Juawice McCormick, Vice-Chair

### **Others Present**

Jeff Jernigan, Attorney General's Office  
LeeAnn Mordecai, Executive Director  
Martha Rosado, MLPCA/MCA Representative  
Sherita Shepherd, Southern Arkansas University Graduate Student  
Mary Johnson-Waldington  
Dawn Sias, LPC-S

### **Board Members Absent**

District III – Vacant  
District IV – Vacant

## **I. Call to Order**

The Regular Board meeting of the Mississippi State Board of Examiners for Licensed Professional Counselors (“Board”), held in the Board office at Suite 402 of the Robert E. Lee Building located at 239 North Lamar Street in Jackson, Mississippi, was called to order at 9:20 a.m. by Dr. Walter Frazier, Chair (“Chair”) on March 16, 2016. A roll call of members was taken and a quorum was present.

## **II. Board Operations**

### **A. Financial Matters**

#### **1. Outstanding Invoices for Payment**

There were no outstanding invoices at this time.

#### **2. Financial Report**

The Board reviewed Financial Matters and Routine Expenditures and Encumbrances to FY2016 Budget as submitted by Cornerstone Consulting representative.

3. FY2017 Budget Update

Frazier and DeRossette met with Senate Appropriations Subcommittee on February 29.

4. Travel Vouchers

Upon motion by Waller, seconded by McCormick, the Board unanimously agreed to pay travel vouchers in the amount of \$735.48 for McCormick, Waller, and Frazier.

B. Minutes Approval

The Board reviewed the February 17, 2016, Regular Board Meeting Minutes. Upon motion by McCormick, seconded by Waller, the Board unanimously agreed to approve the minutes as amended.

The Board reviewed the November 19, 2015, Regular Board Meeting Minutes again. Upon motion by Waller, seconded by McCormick, the Board unanimously agreed to accept revision of the minutes.

C. Fingerprint Background Check

Attorney Jernigan presented information about the determination of qualifications for obtaining fingerprint background check after speaking with the Department of Public Safety, Wesley Luckey. Upon motion by Waller, seconded by McCormick, the Board unanimously agreed to seek approval for fingerprint background check with the FBI.

D. Electronic Board Meeting Equipment & Software Presentations

1. 10:00 a.m. - Board Pad
2. 11:00 a.m. – BoardBook

Chair called a recess for lunch at 11:40 a.m.

Chair reconvened the meeting at 12:00 p.m.

**II. Board Operations (continued)**

3. 12:00 p.m. - Diligent Boards

**III. Executive Session**

Upon motion by Waller, seconded by McCormick, the Board unanimously agreed to close the meeting at 1:56 p.m. for a consideration of the necessity for an Executive Session. The Board made a determination that an Executive Session was needed for the purpose of informal hearing of a denied application, reviewing complaints and licensure applications, and discussing issues pertaining to matters of potential litigation.

Upon motion by McCormick, seconded by Waller, the Board unanimously agreed the Board had reason to go into Executive Session.

The Board exited closed session, upon motion by Waller, seconded by McCormick, and unanimously carried. Upon motion by Waller, seconded by McCormick, the Board unanimously agreed go into Executive Session at 1:58 p.m. for the reasons above.

Upon conclusion of the business of the Executive Session, motion by Waller, seconded by McCormick, and unanimously approved, the Board agreed to exit Executive Session, and return to open session at 4:22 p.m.

Upon return to open session, the following was announced as action taken while in Executive Session.

Informal Hearing in the matter of 2016-03.

Applications were reviewed. Complaints were reviewed and discussed.

Upon motion by Waller, seconded by McCormick, the Board unanimously agreed to approve decisions made during Executive Session. (See following chart for additional details). Abstentions noted.

**MS BOARD OF EXAMINERS FOR LICENSED PROFESSIONAL COUNSELORS  
APPLICATION REVIEW - EXECUTIVE SESSION  
Wednesday, March 16, 2016**

<b>CR Apps for Candidacy</b>	<b>BOARD DECISION</b>	<b>ABSTENTION</b>	<b>YAYS</b>	<b>NAYS</b>
Walker, Morgan R.	Approved		3	0
White, Erin Kennedy	Continued Review		3	0

<b>New Apps for Licensure</b>	<b>BOARD DECISION</b>	<b>ABSTENTION</b>	<b>YAYS</b>	<b>NAYS</b>
Dugger, Suzanne M.	Approved		3	0
Fitzpatrick, Martinese Hamilton	Approved		3	0

<b>New Apps for Candidacy</b>	<b>BOARD DECISION</b>	<b>ABSTENTION</b>	<b>YAYS</b>	<b>NAYS</b>
Cavett, Latibbie Johnson	Denied		3	0
Fairley, Elena Maria	Approved		3	0
McNichols, La'Shicka D'Nice	Continued Review		3	0
Smith, Kivia Harris	Approved		3	0
Bradley, Shalon Monnet	Continued Review		3	0
Anderson, Camille Elisa	Continued Review		3	0
Walker, Sara Beth	Continued Review		3	0
Smith, Deborah B.	Continued Review		3	0

<b>Board Request</b>	<b>BOARD DECISION</b>	<b>ABSTENTION</b>	<b>YAYS</b>	<b>NAYS</b>
Sampson, LaMonica Gardner - request to take exam 3rd time	Approved		3	0
Breaizel, Carvan - request to take exam 3rd time	Approved		3	0
Fletcher, Edna - request to take exam 3rd time	Approved		3	0
Williams, Kassandra J.- request to take exam 3rd time	Approved		3	0

<p><b>MS BOARD OF EXAMINERS FOR LICENSED PROFESSIONAL COUNSELORS</b>  <b>License Report to Board - March 16, 2016</b></p>
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<b>Licensed Since Last Meeting - January 20, 2016</b>	<b>Issue Date</b>	<b>Lic Number</b>
Victoria June Boatman	2/18/2016	2075
Sandra G. Dietle	3/14/2016	2076
Brittany Cooper Galeas	3/15/2016	2077
Teri Lynn Guyer	2/19/2016	2073
Joseph Ben Piercy	2/18/2016	2072
Emily Sara Helms Stafford	2/19/2016	2074
Richard Christopher Turner	3/15/2016	2078
Victoria Leonard Wilson	2/18/2016	2071

<p><b>MS BOARD OF EXAMINERS FOR LICENSED PROFESSIONAL COUNSELORS</b>  <b>Executive Session - March 16, 2016</b></p>
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<b>COMPLAINTS</b>	<b>BOARD DECISION</b>	<b>Investigating Board Member</b>
2015-09	Pending	J. McCormick
2015-10	Pending	J. McCormick
2015-11.1 & 11.2	Pending	G. Waller
2015-18	Pending	W. Frazier
2015-20	Pending	J. McCormick
2015-21	Pending	J. McCormick
2015-22 - denied application	set hearing when have quorum	J. McCormick
2015-23	Pending	W. Frazier
2015-24	Pending	W. Frazier
2015-25	Pending	W. Frazier
2015-27	Pending	W. Frazier
2013-02	Pending	Update on Appeal

2014-12	Pending	Frazier - Compliance with Agreed Order
2016-01	Pending	G. Waller
2016-02	Pending	W. Frazier
2016-03 - denied application	Schedule informal Hearing March 16, 2016	W. Frazier

#### **IV. Old Business**

##### A. Reciprocity Rule/Portability

Upon motion by Waller, seconded by McCormick, the Board unanimously agreed to accept proposed rule 4.7.C. as written and rule 4.8. with edit to add Continuing Education Hours requirement to 4.8.3 for applicants for licensure via comity.

##### B. Rules and Regulations

###### 1. Process to Reinstate Inactive License

Board reviewed draft language as presented by Mordecai. Tabled for April meeting.

###### 2. Retired, Lapsed, and Inactive Status Clarification

Board reviewed draft language as presented by Mordecai. Tabled for April meeting.

###### 3. Juris Prudence Exam

NBCC/CCE will reprepare proposal for April meeting.

##### C. Board Action Items

The Board reviewed the list and noted updates.

#### **V. Next Meeting**

##### Regular Board Meeting

Wednesday, April 20, 2016 – 9:00 a.m.

239 N Lamar Street; 4<sup>th</sup>Floor; Suite 402

Robert E. Lee Building

Jackson, MS

**VI. Adjournment**

Upon motion by Waller, seconded by McCormick, the Board unanimously agreed to adjourn the meeting at 4:55p.m.

Approved this the 20th day of April, 2016.

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Chair

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Board Member