

MINUTES

**Mississippi State Board of Examiners for Licensed Professional Counselors
Robert E. Lee Building
239 North Lamar Street, Suite 402
Jackson, MS 39201**

**Regular Board Meeting
Monday, September 24, 2018**

Board Members Present

Dr. Richard Strebeck, Chair, Congressional District-At-Large
Dr. Kimberly Elam Sallis, Congressional District I (via phone until 11:20 a.m.)
Dr. Lynn Ethridge, Congressional District II
Steven Rollins Stafford, Congressional District III (joined meeting at 11:30 a.m.)
Victoria Williams, Congressional District IV

Others Present

Wm. Jeffrey Jernigan, Board Attorney, Special Assistant Attorney General (joined meeting at 3:09 p.m.)
LeeAnn Mordecai, Board Executive Director

I. Call to Order

The Regular Board meeting of the Mississippi State Board of Examiners for Licensed Professional Counselors ("Board") was called to order at 10:21 a.m. by Dr. Richard Strebeck, Chair ("Chair") on Monday, September 24, 2018. The meeting was held in the Robert E. Lee Building, 239 North Lamar Street, Suite 402, Jackson, Mississippi 39201. A roll call of Board members was taken and a quorum was present.

II. Orientation for New Board Members

Dr. Strebeck provided orientation to the new Board members, Dr. Lynn Etheridge and Victoria Williams, regarding the proceedings of the Board, process for reviewing files, complaint investigation process, completion of travel vouchers, using Dropbox, and setting up accounts and email. The Conflict of Interest Statement was reviewed, explained, and signed by both Etheridge and Williams. The Appropriate and Acceptable Use of IT Equipment Policy was reviewed, explained and signed by Etheridge and Williams.

III. Review of Licensure Applications / Board Requests – Executive Session

It was motioned by Stafford, seconded by Etheridge, and unanimously agreed that the Board consider a motion to close the regular meeting to determine the necessity of an

Executive Session. The Board determined that an Executive Session was needed to sign completed certificates of licenses and to review LPC-S / LPC / Candidacy / Comity / Continued Review applications / Complaints / Board Requests / Informal Hearing of Denied Application. It was motioned by Stafford, seconded by Etheridge, and unanimously agreed that the Board enter Executive Session. The Board entered Executive Session at 12:13 p.m.

It was motioned by Sallis, seconded by Stafford, and unanimously agreed to exit Executive Session. The Board exited Executive Session at 6:00 p.m.

Upon return to open session, the following was announced as actions taken while in Executive Session:

Informal Hearing/Denied Application

The Board met with Roni Lizana to discuss denied application. It was motioned by Sallis, seconded by Etheridge, and unanimously agreed for Applicant to enter supervision hours to be reviewed by the Board into the online reporting log, have the supervisor verify the supervision hours entered, and for the Applicant to complete a new Form B. Strebeck and Williams recused self from discussion and deliberation.

IV. Complaints/Denied Applications

Complaints/Denied Applications

Complaint #2018-13 – It was motioned by Etheridge, seconded by Stafford and unanimously approved to accept the Agreed Order for the surrendering of the license with disciplinary action.

Complaint #2018-15 – It was motioned by Etheridge, seconded by Stafford and unanimously approved to accept the Agreed Order for the surrendering of the license with disciplinary action.

VII. Continuation & Recess of Meeting

It was motioned by Stafford, seconded by Etheridge, and unanimously agreed that the Board meeting be continued at 8:00 a.m. on September 25, 2018. The meeting was recessed at 6:10 p.m. by Strebeck.

Approved this the 15th day of October, 2018.

/s/

/s/

Board Chair

Board Member