

Minutes

Mississippi State Board of Examiners for Licensed Professional Counselors
January 15, 2013
Room 138, Woolfolk Building
501 N. West Street, Jackson, Mississippi

Board Members Present:

Lela Weems, Chair
Glenn Waller, Vice Chair
Kenisha Gordon (via teleconference)
Walter Frazier

Legal Counsel Present:

Margarette Meeks, Attorney General's Office

Other Present:

Steven Stafford

Call to Order

The special called meeting of the Mississippi State Board of Examiners for Licensed Professional Counselors ("Board") was called to order by Board Chair Lela Weems at 2:30 p.m.

Approval of Minutes

Upon motion made by Waller, seconded by Frazier and unanimously passed, the minutes from the November 7-9, 2012 meeting (executive session) were approved.

Board Operations

Following discussion, upon motion by Frazier, seconded by Waller and unanimously passed, the Board approved the rental of a post office box (size 3) at the main post office in Jackson on South Street for one year.

Upon motion by Frazier, seconded by Waller and unanimously passed, the Board authorized the Board chair to sign the appropriate forms to grant access to Cornerstone Consulting for the purposes enumerated in the contract with Cornerstone.

Executive Session

Upon motion by Frazier, seconded by Waller and unanimously passed, the meeting was closed for a determination of the necessity for an executive session. While in closed meeting, a motion was made by Waller, seconded by Frazier and unanimously passed to go into executive session to discuss employment of executive director.

Upon the completion of the business of the executive session, a motion was made by Waller, seconded by Frazier and unanimously passed, to return to open session.

Actions of the Board while in executive session were the following:

1. Upon motion by Frazier, seconded by Waller and unanimously passed, the Board approved a scoring grid to measure candidates in five areas ranging from 0-20 points with total of 100 points.
2. Upon motion by Frazier, seconded by Gordon and unanimously passed, the Board will select five candidates to invite for interviews on February 16, 2013 from the candidates receiving the top ten scores on the scoring grid with each interview lasting 45 minutes.

Payment of Bills

Upon motion by Waller, seconded by Gordon and unanimously passed, the Board denied payment of \$4,150 to Ann Cox of AC Management and to send letter denying the same with explanation to Ms. Cox.

Adjournment

There being no further business, upon motion by Frazier, seconded by Waller and unanimously passed, the meeting was adjourned at 6:46 p.m.

Approved this the 26 day of January, 2013.

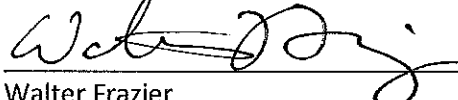


Glenn Waller, Chair

Kenisha Gordon, Secretary-Treasurer



Lela Weems, Vice-Chair



Walter Frazier