

## MINUTES

**Mississippi State Board of Examiners for Licensed Professional Counselors  
Robert E. Lee Building  
239 North Lamar Street, Suite 402  
Jackson, MS 39201**

**Regular Board Meeting  
Tuesday, June 19, 2018**

### **Board Members Present**

Dr. Juawice McCormick, Chair, Congressional District IV  
Dr. Aretha Hargrove-Edwards, Congressional District II  
Dr. Kimberly Elam Sallis, Congressional District I  
Steven Rollins Stafford, Congressional District III  
Dr. Richard Strebeck, Congressional District-At-Large

### **Others Present**

Wm. Jeffrey Jernigan, Board Attorney, Special Assistant Attorney General  
LeeAnn Mordecai, Board Executive Director

### **I. Call to Order**

The Regular Board meeting of the Mississippi State Board of Examiners for Licensed Professional Counselors ("Board") was called to order at 9:14 a.m. by Dr. Juawice McCormick, Chair ("Chair") on Tuesday, June 19, 2018. The meeting was held in the Robert E. Lee Building, 239 North Lamar Street, Suite 402, Jackson, Mississippi 39201. A roll call of Board members was taken and a quorum was present.

### **II. Board Operations**

#### **A. Minutes Approval**

It was motioned by Sallis, seconded by McCormick, and unanimously agreed that minutes of the Friday, June 8, 2018 Regular Board meeting be approved as amended.

#### **B. Financial Matters**

##### Travel Vouchers

It was motioned by Stafford, seconded by Strebeck, and unanimously agreed to approve travel expenses for June as submitted.

### **III. Old Business**

#### **A. Rules and Regulations for House Bill (HB) 708**

The Board reviewed and revised its Rules and Regulations to reflect HB 708, which was passed by the Mississippi Legislature and signed into law by Governor Dewey Phillip "Phil" Bryant on March 19, 2018. HB 708 becomes effective on July 1, 2018.

The Board recessed for lunch at 12:00 noon. The Board ended recess at 12:20 p.m.

It was motioned by Stafford, seconded by Hargrove-Edwards, and unanimously agreed to accept revisions of the Board's Rules and Regulations.

#### **B. MCA Call for Proposals**

The Board intends to meet and present at the Annual MCA Conference, scheduled for November 7-9, 2018 at the Gulf Coast Convention Center in Biloxi, Mississippi. Board members were asked to submit their resumes to be included in the proposal packet that will be sent to MCA.

### **IV. New Business**

#### **A. Letter to Supervisees/Supervisors Regarding Statutes and Rules Revisions**

The Board discussed information to include in a notice that will be sent to all LPC supervisees and supervisors. The communication will reference HB 708 and provide updates regarding requirements to obtain a provisional license (P-LPC). Upon motion by Strebeck, seconded by Stafford, the notice to LPC supervisees and supervisors was unanimously approved.

#### **B. LPC-S Required Training Sessions**

The Board discussed measures that would require those who hold the LPC-S credential to attend periodic mandatory training sessions. Sessions will serve as a refresher course that outlines current Board policies. Trainings may be presented by either former or current LPC Board members. Attendees will be awarded a free CEU. Further details will be discussed at a future meeting.

### **IV. Review of Licensure Applications – Executive Session**

It was motioned by Strebeck, seconded by Hargrove-Edwards, and unanimously agreed to close the regular meeting for a consideration of the necessity of an Executive Session. The Board determined that an Executive Session was needed for the purpose to sign completed certificates of license, review LPS-S/LPC/Candidacy/Comity applications, and review licensee renewal application requests.

The Board exited closed session, upon motion by Sallis, seconded by Strebeck, and unanimously carried.

It was motioned by Stafford, seconded by Hargrove-Edwards, and unanimously agreed that the Board enter Executive Session. The Board entered Executive Session at 3:45 p.m.

It was motioned by Stafford, seconded by Strebeck, and unanimously agreed to exit Executive Session. The Board exited Executive Session at 4:55 p.m.

Upon return to open session, the following was announced as actions taken while in Executive Session:

- A. Signed Completed Certificates of License
- B. Reviewed LPS-S Applications
- C. Reviewed Applications for Licensure, Candidacy, and Comity
- D. Considered Board Requests
- E. Reviewed Board Complaints/Denied Applications

### **Board Requests**

**Request for Pre-Approved Continuing Education Credit (#0978)** – It was motioned by Stafford, seconded by Strebeck, and unanimously approved to not grant the request because the Board does not pre-approve continuing education credits.

## **V. Complaints/Denied Applications**

### **Complaints/Denied Applications**

**Complaint #2017-22** – It was recommended by Hargrove-Edwards to take no action. It was motioned by Stafford and seconded by McCormick to accept the recommendation. The motion carried. AYES – 4, NAYS – 0. Hargrove-Edwards abstained.

**Complaint #2018-07** – It was recommended by Sallis to take no action. It was motioned by Strebeck and seconded by McCormick to accept the recommendation. The motion carried. AYES – 4, NAYS – 0. Sallis abstained.

**Complaint #2018-11** – It was recommended by Stafford that an informal hearing be held.

### **Review Documentation Requested for Agreed Order 2016-20**

Jernigan reviewed information submitted for fulfillment of Agreed Order. The LPC has not complied with the Agreed Order. Jernigan will communicate with LPC's attorney.

**MS BOARD OF EXAMINERS FOR LICENSED PROFESSIONAL COUNSELORS**  
**APPLICATION REVIEW - EXECUTIVE SESSION**  
**Friday, June 19, 2018**

<b>CR or Denied Apps for Candidacy</b>	<b>BOARD DECISION</b>	<b>ABSTENTION</b>	<b>YAYS</b>	<b>NAYS</b>
Carter, Carvan Lorraine	Approved		5	0
Lloyd, Shannon Crystal	Approved		5	0
Allen, Eric Walker	Approved		5	0
Freemyer, Synthia Lynn	Approved		5	0

<b>CR or Denied Apps for LPC</b>	<b>BOARD DECISION</b>	<b>ABSTENTION</b>	<b>YAYS</b>	<b>NAYS</b>
Gillam, Jr., Frederick	Not Reviewed			

<b>CR or Denied Apps for LPC-S</b>	<b>BOARD DECISION</b>	<b>ABSTENTION</b>	<b>YAYS</b>	<b>NAYS</b>
Hooker, Tina C.	Approved		5	0
Kerwin, Alexandria K.	Approved with Contingency		5	0

<b>CR Apps for Comity</b>	<b>BOARD DECISION</b>	<b>ABSTENTION</b>	<b>YAYS</b>	<b>NAYS</b>
Blount, NaMetris N.	Approved		5	0
Haugen, Lindsay Myers	Approved		5	0

<b>New Apps for Licensure</b>	<b>BOARD DECISION</b>	<b>ABSTENTION</b>	<b>YAYS</b>	<b>NAYS</b>
Borden, Sheba Lynn	Approved		5	0
Buxton, Warner E.	Approved		5	0
McElroy, Joshua Lane	Approved		5	0
Lathan, Ashley Alvis	Approved		5	0
Burnett, Shonna D.	Continued Review		5	0

<b>New Apps for Candidacy</b>	<b>BOARD DECISION</b>	<b>ABSTENTION</b>	<b>YAYS</b>	<b>NAYS</b>
Smith, Joshua De'Von	Approved with Contingency		5	0
Polk, Jason Rasean	Approved		5	0
Porter, LaTorrie L.	Approved		5	0
Lambert, Amanda	Approved		5	0

<b>Board Request</b>		<b>ABSTENTION</b>	<b>YAYS</b>	<b>NAYS</b>
LPC #0978 - Review CEH for renewal	Board did not pre-approve CEH		5	0

Retire License Request

	Lic#	Issue Date
Roberts, Gloria Jean	1230	08/30/2018
Hellman, Ricci A.	1781	07/19/2013

**MS BOARD OF EXAMINERS FOR LICENSED PROFESSIONAL COUNSELORS**  
**Executive Session - Tuesday, June 19, 2018**

<b>COMPLAINTS</b>	<b>BOARD DECISION</b>	<b>Investigating Board Member</b>
2016-20	Review course description, handouts, and information regarding speaker to Fulfill Agreed Order	J. McCormick
2017-22	No Action	A. Hargrove-Edwards
2017-27	No Action	A. Hargrove-Edwards
2017-28		R. Strebeck
2017-29	Follow up on Administrative Hearing held April 20, 2018 - Board reviewed documentation submitted for Order	R. Strebeck
2018-03	Set for Administrative Hearing Date	S. Stafford
2018-08	No Action	K. Sallis
2018-11	Set for Administrative Hearing Date	K. Sallis
2018-12	No Action	R. Strebeck
2018-19		R. Strebeck

OPEN SESSION

**VI. Board Officer Election**

Upon motion by Stafford, seconded by Sallis, the Board unanimously agreed to have a special election to fulfill the impending vacancies. The Board held a special election. Elected officers will hold their position beginning on July 1, 2018 until the regularly scheduled election held in January of odd-numbered years. The following are results of the special election:

*Strebeck – Chair*

*Sallis - Secretary*

Hargrove-Edwards and McCormick abstained from voting because their terms end on June 30, 2018.

Stafford presented Hargrove-Edwards and McCormick with certificates of appreciation for their service to the Board. Terms began on July 15, 2016 and July 1, 2013, respectively.

**VII. Next Meeting**

**Regular Meeting of the Board**

Tuesday, July 10, 2018, 9:00 a.m.  
Robert E. Lee Building  
239 North Lamar Street, Suite 402  
Jackson, MS 38901

**VIII. Adjourn**

It was motioned by Hargrove-Edwards, seconded by McCormick, and unanimously agreed that the Board meeting adjourn. The meeting was adjourned at 5:25 p.m. by McCormick.

Approved this the 10th day of July, 2018.

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Board Chair

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Board Member