

MINUTES

Mississippi State Board of Examiners for Licensed Professional Counselors
Special Called Board Meeting
Suite 402; Robert E Lee Building
239 North Lamar Street; Jackson, Mississippi
November 5, 2013

Board Members Present:

Dr. Glenn Waller Chair
Dr. Walter Frazier, Vice-Chair
April Krieger, Secretary
Dr. Juawice McCormick
Dr. Susan Carmichael (arrived at 10:10 a.m.)

Others Present:

LeeAnn Mordecai, Executive Director
Margarette Meeks, Attorney General's office (arrived 9:55 a.m.)

I. Call to Order

The Regular Board Meeting of the Mississippi State Board of Examiners for Licensed Professional Counselors ("Board"), held in Class Room A, Second Floor, of the Robert E. Lee Building located at 239 North Lamar Street in Jackson, Mississippi, was called to order at 9:00 a.m. by Dr. Glenn Waller, Chair ("Chair"). A roll call of members was taken and a quorum was present.

II. Executive Session

Upon motion by Frazier the meeting was closed for a determination of the necessity for an executive session. While in closed session, a motion was made by Frazier, seconded by Krieger, and unanimously passed to go into executive session for the purpose of reviewing licensure and Board Qualified Supervisor applications.

Upon motion by Frazier, seconded by Krieger, and unanimously passed to recess at 12:02 p.m.

The chair reconvened the Executive Session at 12:40 p.m. following the recess.

Upon motion by McCormick, seconded by Carmichael, and unanimously passed, the Board agreed to return to open session at 12:41 p.m.

III. LPC Board Office Hours

Meeks addressed the Board regarding office hours and § 25-1-97 Business Hours of Public Offices. The Board reviewed state contracts with temporary agencies.

Upon motion by Krieger, seconded by Frazier, and unanimously passed, the Board agreed to enter into contract with Kim Case to general office support on an as needed basis for \$10.00 per hour not to exceed \$3,000.00 effective November 5, 2013, through June 30, 2014. Scope of services will include 1. Answering the phone; 2. Receiving and recording messages; 3. Opening & processing mail; 4. Filing; 5. Greeting the Public; and 5. Other duties as assigned by the Board.

Upon motion by Carmichael, seconded by McCormick, and unanimously passed, the Board authorized Chair to sign contract drafted by Meeks on behalf of the Board.

Upon motion by Carmichael, seconded by Frazier, and unanimously passed, the Board agreed to enter into a contract with Temp Staff for general services in the event Kim Case is not available to be effective November 5, 2013, through June 30, 2014, at contracted rate for general service of \$10.63 per hour and to authorize Chair to sign contract on behalf of the Board.

IV. Executive Session

Upon motion by Frazier the meeting was closed for a determination of the necessity for an executive session. While in closed session, a motion was made by Frazier, seconded by Carmichael, and unanimously passed to go into executive session at 1:30 p.m. for the purpose of reviewing licensure and Board Qualified Supervisor applications.

Upon conclusion of the business of the executive session, motion by McCormick, seconded by Krieger, and unanimously passed, the Board returned to open session at 3:40 p.m.

Upon return to open session, the following was announced as action taken while in executive session.

APPLICATION REVIEW

BQS		BOARD DECISION	ABSTENTION
Wilson	Molly Russell	approved	
Riley	William Tobias	approved	
McKnatt	Kerri P.	approved	

BQS HP		BOARD DECISION	ABSTENTION
Williams	Melissa	approved	Frazier

New Apps for Licensure		BOARD DECISION	ABSTENTION
Aycock	Sonya Marie	approved	
Bailey	Mary Sheree	approved	
Bolden	Vernetta L.	approved	
Brooks	Ashley Nichole	approved	
Bullard	Ashley Neale	approved	
Collins	Gloria Coleen	approved	Krieger
Cunningham	Rhonda Christy	approved	Frazier
De La Cruz	Andrea R.	approved	
Hunter	Mary Evelyn	approved	Frazier
Marcinkiewicz	Ewa	approved	
Thompson	LaShawn	approved	
Trawick	Angela Lynn	approved	
Wald	Keenyn R.	approved	
Wilson	Shandra	approved	Waller, Krieger
Yeates	Edward	approved	
Shoulders	Sandra	denied	
Bryant	Joanne Christy	denied	McCormick
Bennett	Lauren M.	hold pending	
Ross	Elisa B.	hold pending	
Gardner	Kelly H.	hold pending	Frazier
Rauch	Matthew David	hold pending	
Tinniswood	Jonathan C.	hold pending	Frazier
Hunter	Roane T.	hold pending	Frazier
Sheng	Zhiyan	hold pending	
Holmes	Rebekah Holmes	hold pending	
Roberts	Monica	hold pending	
Reichert	Rachel Lynn	hold pending	Frazier
Gillespie	Corliss	incomplete	

New Apps for Candidacy		BOARD DECISION	ABSTENTION
Boone	Emma	approved	
Bouldin	Sherry	approved	
Fletcher	Edna	approved	
Hitchcock	Michelle Elizabeth	approved	
Murphy	James Jeffrey	approved	
Madakasira	Anita	denied	Frazier
Kirk	Rebecca Annette South	hold pending	
Newsome	Carolyn Faye	hold pending	
Cobbins-Williams	Seketha	hold pending	
Bouillion	Barry James	hold pending	

Hold Pending Candidacy		BOARD DECISION	ABSTENTION
Raper	Kimberly	approved	
Turner	Twyla Jermecia	denied	

Board Request to take Exam Again		BOARD DECISION	ABSTENTION
Hale-Young	Carolyn	approved	

MS BOARD OF EXAMINERS FOR LICENSED PROFESSIONAL COUNSELORS License Report to Board - November 5, 2013
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Licensed Since 9/18/13	Issue Date	Lic Number
Rhonda Zetterholm Roush	10/21/2013	1817
Sarah Crigler	10/21/2013	1818
Sherrita Marie Harrison	10/21/2013	1819
Ophelia Kelly	10/21/2013	1820

In Memoriam		
Benjamin Howse	Greenville, MS	Deceased 9/10/2013

V. Board Operations

A. Sign Completed Wall Certificates

- 1. Licensure
- 2. BQS

B. Office Staff

The Board reviewed and discussed § 25-9-120 and agreed to pay Executive Director passed on straight time for all hours worked and to create policy for Executive Director to report to Chair requested time off and subsequent coverage for office hours.

C. Rules and Regulations

The Board reviewed and discussed Rules and Regulations and made proposed edits.

The Board prepared Mississippi Counseling Association presentation for November 7.

VI. Next Meeting

November 6, 2013 - Jackson Convention Complex, Board Room B, 105 E. Pascagoula Street, Jackson, Mississippi

VII. Adjournment

Upon motion by Frazier, seconded by Carmichael, and unanimously passed, the Board agreed to adjourn the meeting at 6:40 p.m. and to reconvene at the convention center at 9:00 a.m. November 6, 2014.

Approved this the 23rd day of April, 2014.

_____/s/_____

Glenn Waller, Chair

_____/s/_____

Board Member