

## **MINUTES**

Mississippi State Board of Examiners for Licensed Professional Counselors  
Special Called Board Meeting  
Room 138 North, Woolfolk Building  
501 North West Street; Jackson, Mississippi  
Thursday, March 19, 2015

### **Board Members Present:**

Dr. Walter Frazier, Chair  
Dr. Juawice McCormick, Vice-Chair  
Dr. Glenn Waller  
Dr. Diane Williams

### **Others Present:**

Jeff Jernigan, Attorney General's office  
LeeAnn Mordecai, Executive Director  
Dr. Stanley G. Smith, Respondent  
Reeves Jones, Esq.  
Allen Flowers, Esq.  
Patricia Smith  
Bridgette Wiggins, Attorney General's office, Hearing Officer  
Trudie Quinn, Court Reporter  
Onetta Whitley, Attorney General's office

### **Board Members Absent:**

Dr. Susan Carmichael, Secretary/Treasurer

## **I. Call to Order**

The Special Called Board Meeting of the Mississippi State Board of Examiners for Licensed Professional Counselors ("Board"), held in Room 138 North of the Woolfolk Building at 501 North West Street; Jackson, Mississippi, was called to order at 9:49 a.m. by Dr. Walter Frazier, Chair ("Chair"). The purpose of the special called meeting was administrative hearing. A roll call of members was taken and a quorum was present.

## **II. Hearing – In the Matter of Cause #2013-07**

The Chair yielded the meeting over to the hearing officer, Bridgette Wiggins, who presided over the hearing. The Board was represented by Wm. Jeffrey Jernigan and Mr. Smith was represented by Allen Flowers.

Witnesses who were sworn in and testified during the hearing included Dr. Glenn Waller.

### **Closed Determination/Executive Session**

After the Board had received testimonial and documentary evidence in the matter of Complaint #2013-07, a motion was made at 10:45 a.m. by Dr. Juawice McCormick with a second by Dr. Diane Williams that the Board go into a closed determination session to establish the need for an Executive Session. The Hearing Officer stated there was sufficient cause to enter Executive Session. The motion to go into a closed determination session was passed unanimously by the Board members present at the hearing. Dr. Glenn Waller recused himself from the executive session.

In the closed determination session, Dr. Diane Williams moved, seconded by Dr. Juawice McCormick, that the Board had a reason to go into Executive Session at approximately 11:00 a.m., namely for the purpose of deliberating and considering the testimonial and documentary evidence heard and seen in the administrative hearing, a subject which could lead to an appeal of the Board's decision or litigation against the Board. The motion carried with the following members voting for: Dr. Walter Frazier, Dr. Juawice McCormick and Dr. Diane Williams.

The Board announced to the public the aforesaid reason as the Board's purpose for entering into executive session.

Motion to continue until June 18, 2015.

### **Executive Session**

Within the Executive Session, the Board took the following action:

A motion was made by Dr. Juawice McCormick, seconded by Dr. Diane Williams, and unanimously agreed upon by the Board to continue the hearing until June 18, 2015, (Agreed Order attached) Dr. Glenn Waller did not cast a vote on the motion. The motion carried with the following members voting for: Dr. Walter Frazier, Dr. Juawice McCormick and Dr. Diane Williams.

Upon the conclusion of the Executive Session, the Board voted, upon motion made by Dr. Juawice McCormick, seconded by Dr. Diane Williams, to come out of Executive Session. The Board resumed in open meeting by announcing the above described actions and votes taken in Executive Session.

**III. Adjournment**

Upon motion by McCormick, seconded by Williams, the Board unanimously agreed to adjourn the meeting at 11:15 a.m.

Approved this the 16th day of April, 2015.

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Chair

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Board Member

## **MINUTES**

Mississippi State Board of Examiners for Licensed Professional Counselors  
Special Called Board Meeting  
Suite 402; Robert E. Lee Building  
239 North Lamar Street; Jackson, Mississippi  
Thursday, March 19, 2015

### **Board Members Present:**

Dr. Walter Frazier, Chair  
Dr. Juawice McCormick, Vice-Chair  
Dr. Glenn Waller  
Dr. Diane Williams

### **Others Present:**

Jeff Jernigan, Attorney General's office  
LeeAnn Mordecai, Executive Director

### **Board Members Absent:**

Dr. Susan Carmichael, Secretary/Treasurer

## **I. Call to Order**

The Special Called Board Meeting of the Mississippi State Board of Examiners for Licensed Professional Counselors ("Board"), held in the Board office at Suite 402 of the Robert E. Lee Building located at 239 North Lamar Street in Jackson, Mississippi, was called to order at 1:20 p.m. by Dr. Walter Frazier, Chair ("Chair") on March 19, 2015. The purpose of the meeting was to review applications and complaints, Board operations, and old business. A roll call of members was taken and a quorum was present.

## **II. Executive Session**

Upon motion by Waller, seconded by McCormick, and the Board unanimously agreed that the meeting was closed for a determination of the necessity for an executive session. While in closed session, a motion was made by Waller, seconded by McCormick, and unanimously passed to go into Executive Session at 1:29 p.m. due to consideration of license applications and to discuss matters of potential litigation.

Upon conclusion of the business of the executive session, a motion by Waller, seconded by McCormick, was unanimously passed, and the Board agreed to exit Executive Session at 3:32 p.m. and report out results of the Session and the following list of approved applications.

While in closed session, the following action was taken. Certificates were signed, applications were reviewed, and complaints were reviewed.

**MS BOARD OF EXAMINERS FOR LICENSED PROFESSIONAL COUNSELORS  
APPLICATION REVIEW  
March 19, 2015**

<b>CR or Denied Apps for Licensure</b>	<b>BOARD DECISION</b>	<b>ABSTENTION</b>	<b>YAYS</b>	<b>NAYS</b>
Dixson, Jerrilyn D.	Approved		4	0

<b>New Apps for Licensure</b>	<b>BOARD DECISION</b>	<b>ABSTENTION</b>	<b>YAYS</b>	<b>NAYS</b>
Schulenberg, Annie Laura McShane	Approved		4	0
Rice, Brittany Nicole	Approved		4	0
Collins, Brenda A.	Approved		4	0

<b>New Apps for LPC-Supervisor</b>	<b>BOARD DECISION</b>	<b>ABSTENTION</b>	<b>YAYS</b>	<b>NAYS</b>
Kinnard, LaToya L.	Approved		4	0
Holloway, Kim D.	Continued Review		4	0
Paredes, Jennifer L.	Continued Review		4	0

<b>New Apps for Candidacy</b>	<b>BOARD DECISION</b>	<b>ABSTENTION</b>	<b>YAYS</b>	<b>NAYS</b>
Patterson, Karen A.	Approved		4	0
Cowan, Latasha Reshaye	Continued Review		4	0
Wilson, Jolene Lynelle	Continued Review		4	0
Burden, Kimberly Amanda	Approved	Waller	3	0
Bustin, Haley E.	Approved		4	0

<b>BOARD REQUEST</b>	<b>BOARD DECISION</b>	<b>ABSTENTION</b>	<b>YAYS</b>	<b>NAYS</b>
Bell-Barnes, Sabine (request take exam 3rd time)	Approved		4	0

## License Report to Board - March 19, 2015

Licensed Since Last Meeting - January 22-23, 2015	Issue Date	Lic Number
Lofton, Cindi Q.	3/6/2015	1978
Taylor, William Royal	3/6/2015	1979

<b>MS BOARD OF EXAMINERS FOR LICENSED PROFESSIONAL COUNSELORS</b> <b>Executive Session - March 19, 2015</b>
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COMPLAINTS	BOARD DECISION	Investigating Board Member
2013-06	pending	J. McCormick
2013-07	set hearing June 18, 2015	G. Waller
2014-01	pending	S. Carmichael
2014-03	pending	J. McCormick
2014-05	set hearing April 16, 2015	J. McCormick
2014-09	pending	S. Carmichael
2014-11	set hearing July 16 or 17	Board
2014-12	pending	W. Frazier
2015-02	pending	S. Carmichael
2015-03	set hearing July 16 or 17	Board
2015-04	pending	D. Williams
2015-05	pending	D. Williams

### III. Board Operations

#### A. Financial Matters

##### 1. Financial Reports

The Board reviewed “FY15 Year-to-Date Expenditures and Encumbrances to Budget” from Cornerstone Consulting.

##### 2. Outstanding Invoices for Payment

The Board reviewed outstanding invoices submitted for payment by Cornerstone Consulting, Inc., in the “Outstanding Invoices for Payment” Report. Upon motion by McCormick, seconded by Waller, the Board unanimously agreed to authorize payment of the outstanding invoice in the amount of \$79.74 to Office Depot.

B. Minutes Approval

Minutes were reviewed from the February 19, 2015 meeting. Upon motion by Waller, seconded by McCormick, the Board unanimously agreed to approve the minutes as amended.

**IV. Old Business**

A. Update Regarding Legislative Action

Frazier updated the Board on legislative actions regarding the LPC Board's bill (HB 387) and the Appropriations bill (SB 2876).

**V. Next Meeting**

Regular Board Meeting

April 16, 2015 - (immediately following conclusion of hearing)  
239 N Lamar Street; Suite 402; Robert E. Lee Building; Jackson, Mississippi

**VI. Adjournment**

Upon motion by Waller, seconded by Williams, the Board unanimously agreed to adjourn the meeting at 4:29 p.m.

and to reconvene at 9:00 a.m. on Friday, March 20, 2015, to continue the Regular Board Meeting.

Approved this the 16th day of April, 2015.

/s/

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Chair

/s/

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Board Member

## **MINUTES**

Mississippi State Board of Examiners for Licensed Professional Counselors  
Regular Board Meeting  
Suite 402; Robert E. Lee Building  
239 North Lamar Street; Jackson, Mississippi  
Friday, March 20, 2015

### **Board Members Present:**

Dr. Walter Frazier, Chair  
Dr. Juawice McCormick, Vice-Chair  
Dr. Glenn Waller

### **Others Present:**

LeeAnn Mordecai, Executive Director  
Emily Bullock Yowell, Ph.D, University of Southern Mississippi, Dept. of Psychology

### **Board Members Absent:**

Dr. Susan Carmichael, Secretary/Treasurer  
Dr. Diane Williams

## **I. Call to Order**

The Regular Board Meeting of the Mississippi State Board of Examiners for Licensed Professional Counselors ("Board"), held in the Board office at Suite 402 of the Robert E. Lee Building located at 239 North Lamar Street in Jackson, Mississippi, was called to order at 9:25 a.m. by Dr. Walter Frazier, Chair ("Chair") on March 20, 2015. A roll call of members was taken and a quorum was present.

## **II. New Business (cont'd)**

### **A. Rules and Regulations**

Frazier explained the process of revising Rules and Regulations, the process of submitting revisions to the MS Administrative Bulletin through the Secretary of State's office, and call for public comment.

Dr. Yowell asked to address the Board concerning revisions of the Rules and Regulations to require Counsel for Accreditation of Counseling Related Programs (CACREP) degrees for licensure that will impact University of Southern graduates.

A motion by Frazier, seconded by McCormick, to amend the Rules and Regulations as proposed to Secretary of State's Office to reflect "effective 2017, the Board will only accept 60 hour master's degree program and those programs shall be CACREP degree program or degree program with word counseling in its title and



meets the structure of CACREP including 12 specific courses plus 60 hours” was tabled.

**B. Telecounseling/Distance Counseling**

Frazier explained to the Board that anyone who can provide service with mental health codes can practice telemedicine in Mississippi. Secure video that is HIPAA compliant is required. Skype does not assure HIPPA compliance. The 2014 American Counseling Association Code of Ethics addresses Distance Counseling and Technology.

The Board discussed the Distance Counseling Certification from National Board of Certified Counselors as well as the use of distance supervision by Board Qualified Supervisors (LPC-S).

A motion was made by Frazier and seconded by Waller, to amend proposed Rules & Regulation as proposed to Secretary of State’s Office to include definition of distance counseling and specify Board Qualified Supervisors (LPC-S) that want to use video counseling for supervision of supervisees must have the Distance Counseling Certification and to specify in Rules and Regulations that distance counseling is expected to be done within the Rules and Regulations of Board and current American Counseling Association’s Code of Ethics, and state/federal law. The Board expects counselor to be licensed in his/her physical location and in the physical location of the recipient of the services provided. LPC-S contract and agreements must reflect use of distance counseling. The motion was tabled.

**C. Travel Vouchers**

Upon motion by Waller, seconded by McCormick, the Board unanimously agreed to approve Board travel expenses for Williams (\$82.80), McCormick (\$138.00), Frazier (\$108.10), and Waller (\$186.30) in the total amount of \$586.50 for March 2015 and to approve payment of hotel fees to the Cabot Lodge in the amount of \$249 for McCormick and Waller.

**D. Final Draft of Rules and Regulations Update**

The Board divided the final draft of Rules and Regulations for proofing purposes. Discussion was held to clarify several points including the jurisprudence exam, the definition of a licensed clinician, course work required, and consideration of

**V. Next Meeting**

Special Called Board Meeting - For purpose administrative hearing.

April 16, 2015, 9:00 a.m.

Room 138 North; Woolfolk Building; 501 North West Street; Jackson, Mississippi

Regular Board Meeting

April 16, 2015 - (immediately following conclusion of hearing)

239 N Lamar Street; Suite 402; Robert E. Lee Building; Jackson, Mississippi

**VI. Adjournment**

Upon motion by Waller, seconded by McCormick, the Board unanimously agreed to adjourn the meeting at 11:07 a.m.

Approved this the 16th day of April, 2015.

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Chair

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Board Member