

## **MINUTES**

Mississippi State Board of Examiners for Licensed Professional Counselors  
Regular Board Meeting  
Suite 402; Robert E. Lee Building  
239 North Lamar Street; Jackson, Mississippi  
April 16, 2015

### **Board Members Present:**

Dr. Walter Frazier, Chair  
Dr. Juawice McCormick, Vice-Chair  
Dr. Susan Carmichael, Secretary/Treasurer  
Dr. Diane Williams

### **Others Present:**

LeeAnn Mordecai, Executive Director  
Jeff Jernigan, Attorney General's office  
Dr. Morgan Bryant, MLPCA representative  
Dr. Emily Yowell, USM representative  
Denise DeRossette, Cornerstone Consulting, Inc.

### **Board Members Absent:**

Dr. Glenn Waller

## **I. Call to Order**

The Regular Board Meeting of the Mississippi State Board of Examiners for Licensed Professional Counselors ("Board"), held in the Board office at Suite 402 of the Robert E. Lee Building located at 239 North Lamar Street in Jackson, Mississippi, was called to order at 9:19 a.m. by Dr. Walter Frazier, Chair ("Chair") on April 15, 2015. A roll call of members was taken and a quorum was present.

## **II. Board Operations**

### **A. Financial Matters**

#### **1. Outstanding Invoices for Payment**

No outstanding invoices for payment.

#### **2. Financial Report**

The Board reviewed Routine Expenditures as presented by Cornerstone Consulting, Inc.

#### **3. Travel Vouchers**

Tabled for later in the meeting

#### 4. FY17 Budget & Process

Denise with Cornerstone Consulting, Inc. informed the Board of her recommendations and also stated there is a rule that would mean the Executive Director as well as all Board Members would need to register as lobbyists. She will check into it further and advise the Board.

### **III. Old Business**

#### A. Rules and Regulations

##### 1. Education Requirements

Dr. Emily Yowell with USM discussed USM's request to further clarify our proposed language surrounding CACREP requirements for licensure in the Rules and Regulations. Upon motion by Carmichael, seconded by McCormick, and unanimously carried, the Board agreed to reconsider a motion tabled at the last meeting regarding language clarification regarding CACREP. Upon motion by Carmichael, seconded by McCormick, and unanimously carried, the Board agreed to amend the Rules and Regulations language to state: Effective 2017 the Board will only accept 60 hour master's degree programs, and those programs shall be CACREP degree programs or degree programs with the word counseling in its title, and meet the structure of CACREP as it specifically pertains to the 12 courses specified in Rule 4.2.C, as part of 60 semester hours that are required for completion of the degree.

##### 2. Distance Counseling and Distance Supervision

Frazier discussed Distance Counseling and Distance Supervision and requested Dr. Yowell's input on the subject. Dr. Frazier stated further information he had learned since discussion of this same issue at the last meeting. The motion continued to be tabled for further clarification by Dr. Frazier in proposed language.

#### B. Clinical Laboratory Tests

Discussion was held regarding a question posed to the Board related to LPC's recommending drug testing. The question was unclear and more information was needed. Discussion was tabled until the Board attorney received clarification.

#### C. Secure Login

Executive Director reported two methods for secure website logins. Upon motion by McCormick, seconded by Williams, and unanimously approved, the Board agreed to use an encode and decode function and to only require users to provide partial social security numbers for login process.

#### D. Update on Legislative Action

Upon motion by Carmichael, seconded by McCormick, and unanimously approved, the Board agreed to accept the legislative letter as written. Executive Director to print letter of appreciation to Legislators on letterhead and all Board members would sign.

A. Rules and Regulations (cont'd)

Upon motion by McCormick, seconded by Carmichael, and unanimously carried, the Board agreed to adopt Rules and Regulations in its final version to include the language just amended regarding CACREP.

Upon motion by Carmichael, seconded by McCormick, and unanimously approved, the Board agreed to publicize the final Rules and Regulations in the following ways: post on website, send via email to all universities in the state of Mississippi and other universities who regularly send applicants, to MCA and MLPCA representatives, and to all current LPCs.

The Chair called a break at 10:57 a.m.

The Chair reconvened the Board at 11:08 a.m.

#### **IV. New Business**

A. Supervision Reporting Log

Discussion was held regarding the supervision logs as they currently are as well as proposed changes to the log. Because only 1/3 of time must be direct services, the Board considered more restrictive language of what constitutes direct services. Upon motion by Carmichael, seconded by McCormick, and unanimously approved, the Board agreed to include in Rules and Regulations updates to change the definition of 4.3.A.3.c. Direct Services that deletes the parenthetical information and specifies that direct services are only face to face counseling including individual counseling, couples/family counseling, group counseling, and testing and assessment. This change will also be reflected in the definitions.

B. Disciplinary Action Website Posting

Discussion is held regarding what disciplinary actions to post on the website. The Board considered a date where posting actions begin. The Board could go back to the beginning or go back 5 years.

Upon motion by Carmichael, seconded by McCormick, and unanimously approved, the Board agreed orders resulting from Disciplinary Actions be posted on the Board website dating back to 5 years.

Upon motion by McCormick, seconded by Carmichael, the Board unanimously agreed to have investigative complaints accessed by the Board investigator through a secure portal on the LPC Board website.

C. 2016 Legislative Agenda

Frazier updated the Board on the outcomes of this year's Legislative Session as well as potential considerations for next year's Legislative Agenda. Executive Director will draft a running list of items to include fingerprint background checks as well as costs of hearings and other items that may arise.

D. August 2015 Board Meeting Date & Remainder of 2015  
Dates were discussed and agreed upon.

The Chair called a recess for lunch at 11:57 a.m.  
The Chair reconvened the Board back at 12:41 p.m.

**V. Executive Session**

Upon motion by Williams, seconded by McCormick, and unanimously approved by the Board, the Board agreed that the meeting was closed for determination of the necessity for and Executive Session. While in Closed Session, a motion was made by Carmichael, seconded by McCormick, and unanimously passed to go into Executive Session at 12:42 p.m. due to consideration of license applications and to discuss matters of potential litigation.

Upon conclusion of the business of the Executive session, a motion by Carmichael, seconded by McCormick, was unanimously passed, and the Board agreed to exit Executive Session at 2:55 p.m. and report out results of the Session and the following list of approved applications.

While in closed session certificates were signed.

Complaints were reviewed.

Applications were reviewed. (abstentions noted).

**MS BOARD OF EXAMINERS FOR LICENSED PROFESSIONAL COUNSELORS**

**APPLICATION REVIEW**

**April 16, 2015**

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CR or Denied Apps for Licensure	BOARD DECISION	ABSTENTION	YAYS	NAYS
Vinson, David E.	Approved		4	0

CR or Denied Apps for Candidacy	BOARD DECISION	ABSTENTION	YAYS	NAYS
Williams, Shelia Dianne	Approved		4	0
Cowan, Latasha Reshaye	Approved		4	0

CR Apps for LPC-Supervisor	BOARD DECISION	ABSTENTION	YAYS	NAYS
Holloway, Kim D.	Approved		4	0

<b>New Apps for Licensure</b>	<b>BOARD DECISION</b>	<b>ABSTENTION</b>	<b>YAYS</b>	<b>NAYS</b>
Lewis, Jay	Approved		4	0
Dews, Leanne Smith	Approved		4	0
Katz, Allan Jacob	Approved		4	0
Rush, Kimberly Danielle	Approved		4	0
Lovorn, Jerry Reginald	Approved		4	0
Leflore, May Jean Murray	Continued Review		4	0
Brown, Ashley Lane	Approved	Frazier	3	0
Whittington, Gwendolyn Thomas	Approved	Frazier	3	0

<b>New Apps for LPC-Supervisor</b>	<b>BOARD DECISION</b>	<b>ABSTENTION</b>	<b>YAYS</b>	<b>NAYS</b>
Walker, Gail R.	Continued Review		4	0

<b>New Apps for Candidacy</b>	<b>BOARD DECISION</b>	<b>ABSTENTION</b>	<b>YAYS</b>	<b>NAYS</b>
Ferguson, Kelly Wayne	Approved		4	0
Hunter, Jr., Roane T.	Approved		4	0
Baquie, Philip Raymond	Approved		4	0
White, Nakisha D.	Continued Review		4	0
McGilvery, Linda Marie	Continued Review		4	0
Brower, John Richard	Approved	Frazier	3	0
Green, Sheria Jo'na	Approved		4	0
Whittington, Ronald	Approved	Frazier	3	0

<p><b>MS BOARD OF EXAMINERS FOR LICENSED PROFESSIONAL COUNSELORS</b></p> <p><b>License Report to Board - April 16, 2015</b></p>
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<b>Licensed Since Last Meeting - March 19, 2015</b>	<b>Issue Date</b>	<b>Lic Number</b>
Mason, Kathrine	3/26/2015	1984
Cooks, Cedric Wayne	3/26/2015	1985
Dean, Dea Dixon	3/26/2015	1986

**MS BOARD OF EXAMINERS FOR LICENSED PROFESSIONAL COUNSELORS**  
**Executive Session - April 16, 2015**

COMPLAINTS	BOARD DECISION	Investigating Board Member
2013-06	Pending	J. McCormick
2013-07	Pending	G. Waller
2014-01	Pending	S. Carmichael
2014-03	No Action	J. McCormick
2014-05	Pending	J. McCormick
2014-09	No Action	S. Carmichael
2014-11	Pending	Board
2014-12	Pending	W. Frazier
2015-02	Pending	S. Carmichael
2015-03	Pending	Board
Practicing within Scope		Motion by Carmichael, seconded by McCormick, unanimously agreed for Board to initiate complaint.
2015-04	Pending	Williams
2015-05	Pending	Williams
2015-07	Pending	Waller
2015-08	Pending	McCormick

**II. Board Operations** (cont'd)

A. **Travel Vouchers**

Upon motion by Carmichael and seconded by McCormick, the Board unanimously agreed to approve Travel Vouchers in the amount of \$382.95.

B. **Minutes Approval**

Upon motion by McCormick, seconded by Frazier, the Board unanimously agreed to approve the minutes of March 19 – 20, 2015.

**III. Old Business** (cont'd)

A. **Rules and Regulations**

Upon motion by Frazier, seconded by McCormick, the Board unanimously agreed to approve to utilize electronic means to notify attorneys.

**IV. New Business** (cont'd)

A. Clinical Laboratory Testing

Upon motion, seconded by McCormick, the Board unanimously approved to authorize the Executive Director to send a letter as drafted by the Board attorney to Fred Melendres of Melendres & Melendres, P.C. indicating the Board's affirmation that persons appropriately trained may order and interpret testing of blood or urine to determine the presence of drugs and alcohol.

**VI. Adjournment**

Upon motion by Carmichael, seconded by McCormick, the Board unanimously agreed to adjourn the meeting at 3:32 p.m.

Approved this the 21st day of May, 2015.

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Chair

*/s/*

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Board Member

