



# LICENSED PROFESSIONAL COUNSELORS



WEDNESDAY, APRIL 16, 2025

## Questions & Answers

### **Webinar Logistics & Access**

- What CEH type provided for the Lunch & Learn webinar?  
The Lunch & Learn Webinar is eligible for one (1) hour of Board approved Continuing Education Hours. The CEH will be reported in your CE Broker account.
- Availability of the recording of the webinar?  
The Lunch & Learn Webinar is available to review on [msblpc.org](https://msblpc.org). Viewing the recorded presentation is not eligible for CEH.

### **Transition from MS LPC Board Site to CE Broker**

- Will CE Broker replace the Board website for tracking CE?  
CE Broker will be required for tracking/reporting all CEH beginning with the 2026 renewal period.  
For licensees renewing this year, CEH may be logged into CE Broker or the MS LPC BOARD site.  
All CEH must be uploaded through 1 of the 2 options.
- Will our CE data reported on the Board website transfer automatically to CE Broker?  
No. If you have reported CE on the Board website and want to start using the CE Broker site, you must enter the CE on the CE Broker website. Your CEH history will remain visible on the Board's website; however, after June 30, 2026, you will no longer be able to enter CEH on the Board's website.
- If I use CE Broker, will I be able to view my courses from the MS LPC BOARD site?  
Your CEH history will remain visible on the Board's website; however, after June 30, 2026, you will no longer be able to enter CEH on the Board's website. You will be required to use the CE Broker site for reporting CE.



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- If I renew this year will the CEH for today's Lunch & Learn be entered on the Board's website if we do not use CE Broker this year?

The CEH earned for the Lunch & Learn will be posted to your CE Broker account. If you have not set up your CE Broker profile yet, when you do, the CEH will show up in your CE Broker profile. The CEH will not be reported in the Board's CEH reporting system. You will need to sign up for CE Broker and download the Course History from CE Broker to upload to your MS LPC Board CEH reporting log if you intend to use the Board's CEH reporting system for the 2026 renewal.

You will find that here at the top of the course history.

COURSE	RATING	HOURS
Ms professional counselors lunch n' learn webinar Completed 04/16/2025	Rate course	1 Live
Course name Completed 03/03/2025	Rate course	6 Anytime
Test general course		1

### **General CEH Reporting**

- Do we enter the LPC or LPC-S License when registering on the CE Broker site?  
Your regular LPC number should be used when initially creating a CE Broker account.
- Can I report partial hour credit like Half or quarter hour CE on the CE Broker platform?  
Yes. CEH can be reported in any increments as low as .01.
- Will CE Broker track Distance Professional Services and LPC-S CEH requirements?  
Yes. You will be required to report CEH for Distance Professional Services or LPC-Supervisor if you have either of these designations.
- Are all CE courses within CE Broker approved and acceptable by the Board for the renewal for P-LPC, LPC and LPC-S licenses?

In searching by your profession (Mississippi / Licensed Professional Counselor or Provisional-Licensed Professional Counselor), the courses returned should be from Board approved providers. However, CE Broker has many CE providers. You must



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verify that the course you select is one of the Board pre-approved providers. i.e. NBCC

- Will CE taken before registering for CE Broker automatically be transferred to CE Broker from our MSLPC Board profile?

CEH will not automatically transmit to CE Broker from the MS LPC BOARD site (or vice versa). They must be uploaded directly through the platform.

- How will the licensing board notify us if there are issues with the CEH submitted in CE Broker?

It is your responsibility to report the correct CEH per type and from approved providers only. A Mandatory Audit of Ten percent of Licensees will be randomly selected for an audit of the reported continuing education activities at the time of license renewal. If there are issues with the CEH reported, you will be notified and have up to 90 days to correct or your license will lapse.

- If I Attended a live webinar (just like this one) do I need to report as anytime or live?
  - Live (Involves live interaction with presenter/host) as in a Lecture, Workshop, Seminar, Web-based Program, Broadcasted Interactive Event, Class, or Conference.
  - Anytime (Is not date, time or location specific) as in Computer Based Training i.e. online course, Prerecorded Broadcast, or Correspondence.If you participated in the webinar LIVE, you report it as "Live"

- Starting in 2026 can we only use CE courses through CE Broker or can we use both courses on CE Broker and courses from other workshops to count toward our CE hours?

Mississippi Board of Examiners for Licensed Professional Counselors has partnered with CE Broker as the official continuing education tracking system. Licensees will use the CE Broker platform for tracking and reporting CE.

Through this partnership, you have access to a variety of accounts, including a free version, with features to track your CE and help you stay in compliance with your unique requirements.

- **Key benefits to a CE Broker account:**



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- **Digital Tracking** | Access your complete course history, store your certificates, and check your compliance status any time.
- **Course Search** | Find every course needed to successfully complete your license renewal requirements.
- **Easy Reporting** | Most education providers will automatically report course completions to CE Broker for you, but you can also easily self-report any missing credits by uploading your proof of completion.

**NOTE:** CE Broker is the Board's official continuing education reporting system for renewal. CE Broker is not a CEH provider. They do have some companies that promote their educational offerings on their platform. It does not mean you must use those providers nor does it mean you cannot continue to search other approved providers for their CEH offerings. You simply must report the CEH on the CE Broker site.

- How do you report CE from a conference when you only received one certificate for the conference for the total number of hours broken down by the different types of CE?

You would choose "Report Course with multiple topics (General, Ethics, Supervision, Telemental Health)" and then add the hours for subject area/type of CE.

- How do we report CEs from a conference if some hours were general, some were for ethics, and some were for telemental health? There's only one certificate.

You would choose "Report Course with multiple topics (General, Ethics, Supervision, Telemental Health)" and then add the hours for subject area/type of CE.

- Do we need to upload the certificate multiple times for each course if there are different types of CE in the course?

You would upload the transcript/certificate once and then break down the CE by subject area/ type.

- How do you input participating as a presenter at a conference?

On the CE Broker website, you would select the "Presenting an original presentation" option on Report Continuing Education page.

### **Documentation Required**

Please be prepared to upload a letter from the workshop/convention coordinator



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stating the topic, date, and number of hours of presentation.

- If I get CEH in excess of what is required, will the extra CEH go towards the next renewal compliance?

CEH accrued beyond the required number of hours may not be applied toward the next renewal period. LPCs' renewal period runs from July 1 to June 30, every two (2) years. P- LPCs' renewal period runs from July 1 to June 30, every year.
- Am I required to take the Jurisprudence exam every renewal period?

Certificate of completion of Mississippi Jurisprudence Exam during your renewal period is required.
- How to report own counseling hours (us seeing a therapist)? I saw that's something we can report but there's not necessarily a certificate for that.

On the CE Broker site Report Continuing Education, you would choose "Receiving counseling as a client."

  - There is a maximum of 10 hours per renewal period.
  - One may receive one clock hour of continuing education per counseling hour as a client. To qualify, one must be a client receiving services from a licensed mental health professional having qualifications equal to or exceeding those currently required of LPCs. Consultation and supervision hours do not qualify. Verification will consist of a letter from the counseling mental health professional verifying client therapy hours.
  - **Documentation Required**

Please be prepared to upload a letter from the counseling mental health professional verifying client therapy hours.
- While you are still generating and clocking hours for your PLPC will we document CEU's in both profiles?

CE Broker will be required for tracking/reporting all CEH beginning with the 2026 renewal period.  
For licensees renewing this year, CEH may be logged into CE Broker or the MS LPC BOARD site.  
All CEH must be uploaded through 1 of the 2 options.



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- How do we distinguish the CEU types... do we upload the same certificate under each type of CEU? A conference offers some of each that are required.

How to know which subject areas each course will award the hours. If you click on a course, you'll see a "Subject Area" section. Here it will list the number of hours and the subject area.

**Resident Rights: A Guide to Ensuring Care**  
Tracking # 20-814580 MISS MISSISSIPPI Included with Pro+ INSTANT REPORT Share

**What you'll learn**  
At the conclusion of this course, participants will be able to:  
Identify resident rights  
Describe the role of an ombudsman  
Identify how to ensure resident rights  
Identify different types of abuse

**Course Overview**  
The Resident Rights: A Guide to Ensuring Care online CE course includes 1 contact hour that provides health professionals with guidelines to ensure that residents receive proper care and treatment to their physical and mental well-being... [More](#)

**Subject areas**  
Mississippi State Board of Examiners for Licensed Professional Counselors  
Licensed Professional Counselor

General	1 hours
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- Does CE Broker work with CE4Less?

We do, however, they have not added the MS LPC Board to their account. CE Broker will reach out to them.

- Will the concierge account help one become licensed in another state if requested?

The concierge agents are amazing and sometimes they will go above and beyond, but typically they are not going to assist with licensing type questions or applications. If they are familiar, they may be able to direct one of their clients on how to get started but as a rule their assistance will be limited to CE required for license renewals.

- Will CE Broker also report CEU's to NBCC website?

CE Broker does not currently have a relationship with NBCC so the providers in our provider library will not have the ability to report completions for NBCC through CE Broker.

## **CE Broker Subscription Features**

- Does CE Broker have telehealth courses for the Distance Professional Services designation for our license?

There are telehealth courses available for continuing education hours. However, currently CE Broker does not have any of the pre-approved CEH programs for the Distance Professional Services designation. You can find those on the BC-TMH required training list from NBCC.



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- The CEH tracking on the Board website has a place to put certificates, and it keeps track of how many credits you have for each CE category. It looks like the free version of CE Broker doesn't do either of those things?

The CE Broker requires the upload of a certificate of completion for reporting the CEH.

The CE Broker Professional account will automatically calculate compliance for you.

- If I upgrade to a paid account as an LPC-S, will the compliance tracker take my required supervision and distance provider designations into account for the compliance or just the general state requirements?

CE Broker is aware of each licensee's designation and the CEH requirement will be reflected in your CE Broker profile.

### **Reporting Educational Coursework as CEH**

- Can you report courses that you're currently taking in school?

As per the Rules and Regulations, Rule 6.2.C.2.c., "Coursework. CEH may also be gained by taking coursework from a regionally accredited institution in one of the 11 approved content areas for continuing education listed. One may take a course for credit or audit a course. In a college or university program, one quarter hour is equivalent to 10 clock hours and one semester hour is equivalent to 15 clock hours. One three-hour university course is equivalent to 45 CEH. Verification for coursework can consist of either a copy of transcripts for coursework taken for credit or a letter of attendance from an instructor for courses audited."

- Does the transcript have to be certified by the school/organization when reporting?

A copy of the transcript from the University must be uploaded when reporting graduate coursework in any of the 11 approved content areas. An official transcript from the University will be required if you are selected for audit.

- How do I report courses taken at a university related to our profession on CE Broker?

On the CE Broker website, you would select the "Coursework from a regionally accredited institution" option on Report Continuing Education page.

- CEH may be gained by taking coursework from a regionally accredited institution. One may take a course for credit or audit a course. In a college or



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university program, one semester hour is equivalent to 15 clock hours and one-quarter hour is equivalent to 10 clock hours. Therefore, 45 CEH will be given for a three-hour university course and 10 CEH will be given for a one quarter-hour university course completed at a regionally accredited university.

- **Documentation Required**

Please be prepared to upload a copy of the transcript for coursework taken for credit or a letter of attendance from the instructor for courses audited. If audited, you will be required to submit an official transcript from the university.

- How do I report multiple courses taken at a university related to our profession from one transcript?

You would choose “Report multiple courses from a single Transcript” and then add the hours for subject area/type of CE and then answer the questions and upload a copy of the transcript.

### **Promotion & Discounts**

- Is there a promotion code available for upgraded membership level of CE Broker?

Discount Code is available to all that participated in the LIVE webinar. The Discount Code was emailed directly to the participants.

### **Telehealth CE Verification**

- I recently received my Distance Professional Services Training. The board has approved it. Can I take trainings to renew this on CE Broker? Also, does the training itself count for the CE hours for the current renewal?

You may search CE Broker site by subject areas. They do have telehealth course listed that can be counted toward your renewal requirement for two (2) hours of CEH in telehealth. Remember, CE Broker is the source for reporting your CEH for renewal. CE Broker is not a CEH provider. They do have some companies that promote their educational offerings on their platform. It does not mean you must use those providers nor does it mean you cannot continue to search other approved providers for their CEH offerings. You simply must report the CEH on the CE Broker site.





## **ETHICS CE**

- Does CE broker offer Ethics Supervision courses? They are so hard to find.

The CE Broker platform is used for tracking and reporting CE. CE Broker is the Board's official continuing education reporting system for renewal. CE Broker is not a CEH provider. They do have some companies that promote their educational offerings on their platform. It does not mean you must use those providers nor does it mean you cannot continue to search other approved providers for their CEH offerings. You simply must report the CEH on the CE Broker site. They may have Supervision Ethics courses available.

- The concierge level account will search for those courses for you.
  - A dedicated Concierge account manager will even track and report your requirements and course completions for you
- Can a 2-credit hour CEU be applied to two separate sections - 1) supervision; 2) ethics?

A two-hour CE course can be applied as one course in one area (i.e. supervision or ethics) or you can split it as one hour in ethics and one hour in supervision. Note, the course will not count two hours in BOTH areas. You must choose. Most often the certificate will indicate which specific area the course was approved for.

## **Jurisprudence Exam for Renewal**

- Where do I take the Jurisprudence Assessment?

The no fail Mississippi Jurisprudence exam is available from CCE Academy at [academy.cce-global.org](http://academy.cce-global.org) Select the LPC examination unless you are an LPC-S, then select the LPC-S examination.

### Steps to Access and Complete the Mississippi Jurisprudence

Step 1. Go to [academy.cce-global.org](http://academy.cce-global.org)

Step 2. Click on Register

Step 3. Once registered, click on Jurisprudence, select Mississippi in the drop down.

Step 4. Select either the LPC or LPC-S

Step 5. Go to Cart and purchase your assessment

Step 6. Go back to Mississippi Jurisprudence to begin your assessment

Step 7. Once you complete the assessment, your certificate will be emailed to you. It will also be stored in your Account.



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- Will the jurisprudence exam be available on CE Broker?

The no fail Mississippi Jurisprudence exam is only available from CCE Academy at [academy.cce-global.org](http://academy.cce-global.org)

- Do we only need to take the Jurisprudence Exam once?

A certificate of completion of the Mississippi Jurisprudence Assessment during the current renewal period year is required each renewal period by LPC and LPC-S.

### **Out-Of-State/National Licensing**

- I have a question about CE credits. I am licensed in LA and MS. Do CEUs approved by NBCC count as CEU credits for Mississippi?

As per Rule 6.2., The National Board of Certified Counselors (NBCC) is one the Mississippi LPC Board's pre-approved providers.

- I tried to register my LA license on CE broker as well but they don't have LPC as an option. Is that because LA doesn't use CE broker for professional counselors? Just curious is I will still have to enter into multiple platforms for each course.

If you selected Louisiana as Location and then searched your profession and were unable to find, I would suggest you contact the Louisiana Board to see if they may want to reach out to CE Broker to partner in reporting CEH. In reporting your CEH for your Mississippi license, select Mississippi and Professional Counselor.