

Mississippi State Board of Examiners for Licensed Professional Counselors

The Grand Manolia Ballroom and Suites,
3604 Magnolia Street, Pascagoula, MS 39567

Strategic Planning
Thursday, September 11, 2025
Minutes

I. Call to Order

The Strategic Planning meeting of the Mississippi State Board of Examiners for Licensed Professional Counselors (“Board”) was called to order at 9:01 a.m. by Dr. Melissa Windham, Chair (“Chair”) on Thursday, September 11, 2025. The meeting was held at The Grand Manolia Ballroom and Suites, 3604 Magnolia Street, Pascagoula, MS 39567. A roll call of board members was made, and a quorum was held.

BOARD MEMBERS PRESENT

Dr. Melissa Windham, Chair, Congressional District III
Dr. Kimberly Sallis, Vice-Chair Congressional District I
Dr. Richard Strebeck, Secretary, Congressional District-at-Large
Sherry Bouldin, Congressional District II
Dr. Shelbi Bradley, Congressional District IV

OTHERS PRESENT

Ms. LeeAnn Mordecai, Executive Director, LPC Board
Ms. Pam Ratliff, Special Assistant Attorney General

II. Strategic Planning

- A. The Board reviewed the 5-Year Strategic Plan for 2026 – 2030.
- B. Ms. Mordecai updated the Board regarding the Counseling Compact.
- C. Dr. Windham motioned, seconded by Dr. Strebeck, to nominate Dr. Sallis as the alternate delegate for the Counseling Compact. The motion passed with a vote of 5-0.
- D. The Board discussed the Board’s Rules and Regulations.
Dr. Windham motioned, seconded by Dr. Bradley, to add the following attestation to the application and renewal process:
I understand it is my responsibility to read and abide by the current Rules and Regulations set forth by the Mississippi Board of Examiners for Licensed Professional Counselors.
The motion passed with a vote of 5-0.

- E. Ms. Bouldin motioned, seconded by Dr. Windham, to add “(Reference Rule 4.2.E.6)” at the end of Rule 7.5.3.C. The motion did not pass 2-3. Dr. Bradley, Dr. Sallis, and Dr. Strebeck voted nay; Dr. Windham and Ms. Bouldin voted yay.
- F. Dr. Sallis motioned, seconded by Dr. Bradley, to add the following to Rule 7.5.3.C:

The LPC-S is responsible for verifying the onsite licensed practitioner, as referenced in Rule 4.2.E.6.

The revised rule is as follows: P-LPCs can practice TeleMental Health counseling with the approval from his/her/their LPC-S, who must be designated by the Board to be a Distance Professional Services provider. The LPC-S is responsible for verifying the onsite licensed practitioner, as referenced in Rule 4.2.E.6

The motion passed with a vote of 5-0.

Upon motion made by Dr. Strebeck, seconded by Dr. Windham, the Board voted to go into a closed determination session to establish the need for an Executive Session. The motion carried with a vote of 5-0.

In the determination session, Dr. Windham motioned, seconded by Dr. Bradley, that the Board had reason to go into Executive Session [Mississippi Code Annotated §25-41-7 (b & d) and Mississippi Code Annotated §73-52-1 (1 & 2)] and discuss the Jurisprudence Examination. The motion carried with a vote of 5-0.

III. Executive Session

At 11:27 a.m., the Board entered Executive Session.

The Board reviewed the Pass/Fail Jurisprudence Exam.
The Board recessed for lunch at 12:05 p.m.

The Board reconvened Executive Session at 1:35 p.m.
The Board reviewed the No Fail Jurisprudence Exam
The Board reviewed the No Fail Jurisprudence Exam for Supervisors

Upon the conclusion of the executive session at 4:34 p.m., Dr. Strebeck motioned, seconded by Ms. Bouldin, to exit the session. The motion carried with a vote of 5-0.

The Board announced to the public that no Board action taken in executive session.

IV. Strategic Planning

- A. The Board discussed supervision processes.

The Chair recessed the meeting at 5:37 p.m.

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Strategic Planning
Friday, September 12, 2025
Minutes

I. Call to Order

The Strategic Planning meeting of the Mississippi State Board of Examiners for Licensed Professional Counselors (“Board”) was called to order at 9:04 a.m. by Dr. Melissa Windham, Chair (“Chair”) on Friday, 12, 2025. The meeting was held at The Grand Manolia Ballroom and Suites, 3604 Magnolia Street, Pascagoula, MS 39567. A roll call of Board members was made, and a quorum was held.

BOARD MEMBERS PRESENT

Dr. Melissa Windham, Chair, Congressional District III
Dr. Kimberly Sallis, Vice-Chair Congressional District I
Dr. Richard Strebeck, Secretary, Congressional District-at-Large
Sherry Bouldin, Congressional District II
Dr. Shelbi Bradley, Congressional District IV

OTHERS PRESENT

Ms. LeeAnn Mordecai, Executive Director, LPC Board
Ms. Pam Ratliff, Special Assistant Attorney General

II. Strategic Planning

The Chair reconvened the meeting at 9:04 a.m.

- A. The Board discussed the use of artificial intelligence (AI) in counseling.
- B. The Board discussed the investigation and complaint process.
- C. The Board discussed out of state Jurisprudence options.
- D. The Board discussed the need to organize Policies and Procedures.
- E. Board discussed and reviewed the Sanctioning Guidelines adopted April 9-10, 2024.
- F. Board discussed and reviewed the Case Presentation Authorization adopted April 1, 2024. The title was changed to “Confidential Case Presentation Authorization”.
- G. Topic areas for Lunch & Learn meetings were discussed. Ideas presented: Rules and Regs changes; Disciplinary Process; Ethical Collaboration; Ethical Decision Making; Self-Care; Telehealth

Regulations; AI Use; Common Complaint Content Areas; Supervision Form B, Progress Notes, Record Keeping, Supervision Content Areas, Transcript Review; Pre-Submitted Q & A.

- H. Dr. Windham motioned, seconded by Dr. Bradley, Bradley to approve travel and expenses for board members, executive director, and board attorney to attend the American Association of State Counseling Boards (AASCB) February 22 – 24, 2026. The motion passed with a vote of 5-0.

III. Adjournment

The chair adjourned the meeting at 2:05 p.m.

Approved this the 29th day of October, 2025.

/s/
Board Chair

/s/
Board Member

Board Schedule:

October 15, 2025 - Lunch and Learn Rules and Regs Changes

October 28-29, 2025 – Regular Board Meeting

January 27, 2026 – LPC Board Hearings – Tentative.

January 28, 2026 – Regular Board Meeting

March 4, 2026 – Lunch n Learn – Shelbi/Sherry,

The Slippery Slope: How Neglecting Self-Care Leads to Therapeutic Missteps

April 14, 2026 – LPC Board Hearings – Tentative.

April 15, 2026 – Regular Board Meeting

May 13, 2026 – Lunch n Learn

Protecting Your Practice: What Every Counselor Should Know About Complaints

June 3, 2026 – Regular Board Meeting